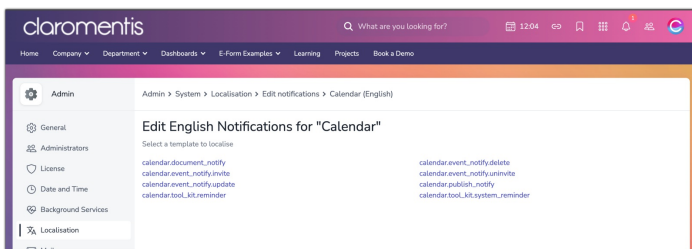


Calendar Notifications

We will provide an overview of all available Calendar notifications.

Templates for each language can be viewed and [edited](#) from **Admin > System > Localisation > Edit templates > System**.



Notification not sending?

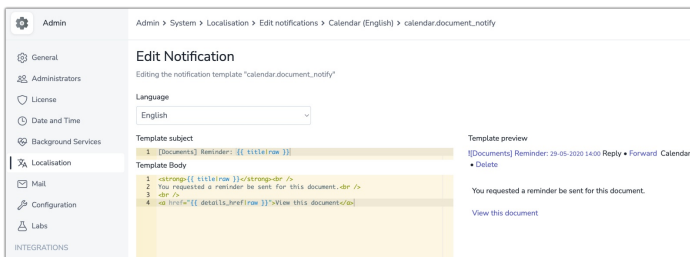
Remember: The type of notification received by users e.g. email, in-system, none etc will depend on their preferences as outlined [here](#).

If a notification is not evident, check the recipient's preferences are correct to receive this how they would expect first.

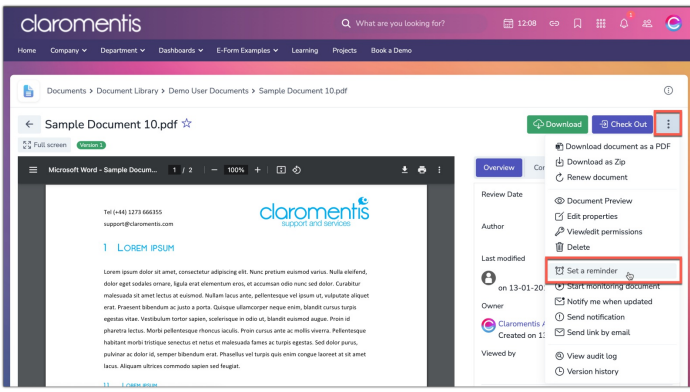
What notifications can Calendar send and who will receive these?

calendar.document_notify

This notification will be sent to a user when they set a 'Send reminder' notification on a specific date, for a document.

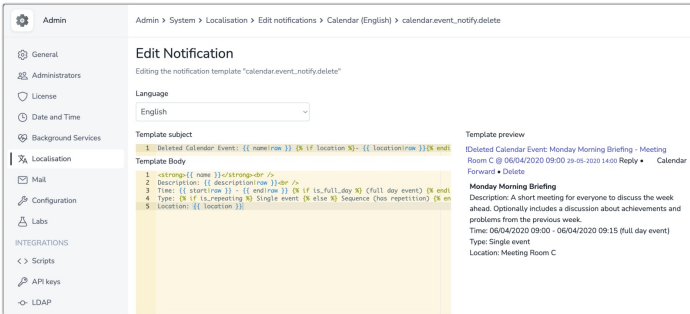


The 'Send reminder' feature can be located in the Documents application.



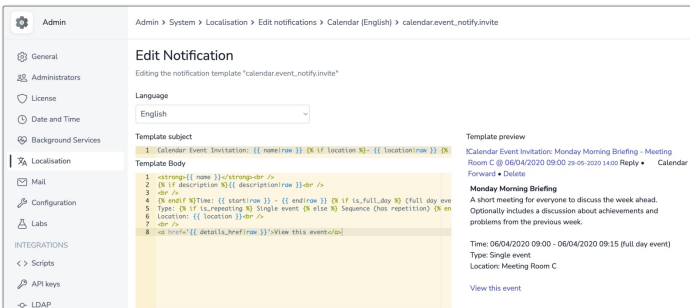
calendar.event_notify.delete

This notification will fire when a calendar event a user created or was invited to has been deleted.



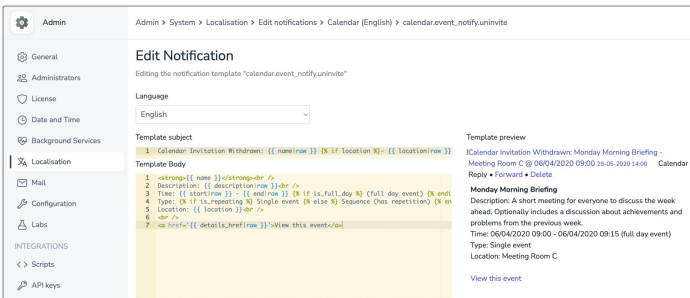
calendar.event_notify.invite

This notification will be sent to a user who has been invited to a calendar event by its creator.



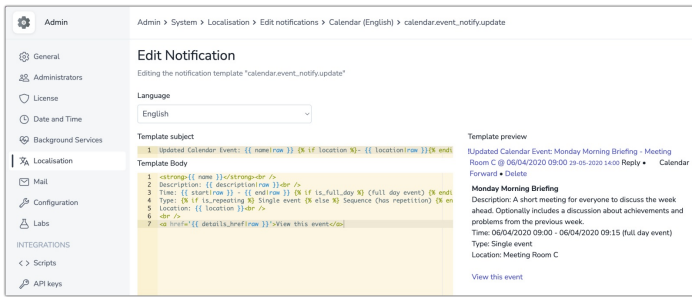
calendar.event_notify.uninvite

This notification will be sent when a user is removed from the invitation list of a calendar event by its creator when they were previously invited.

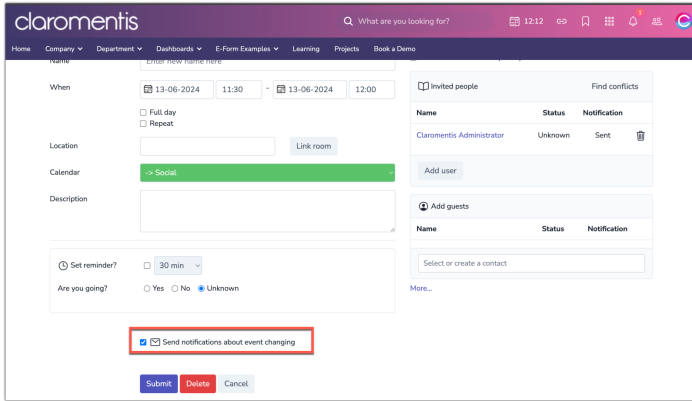


calendar.event_notify.update

This notification will be sent to any users invited to a calendar event when the creator edits and saves it.



The below option needs to be enabled by the creator in the calendar event to ensure this fires:

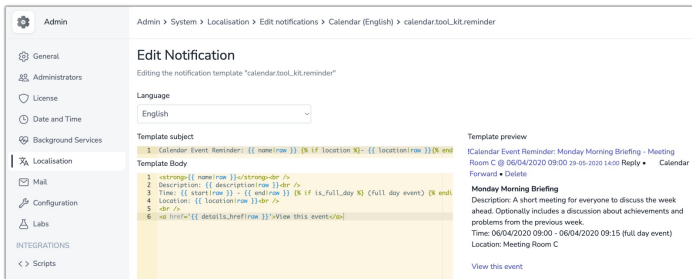


calendar.publish_notify

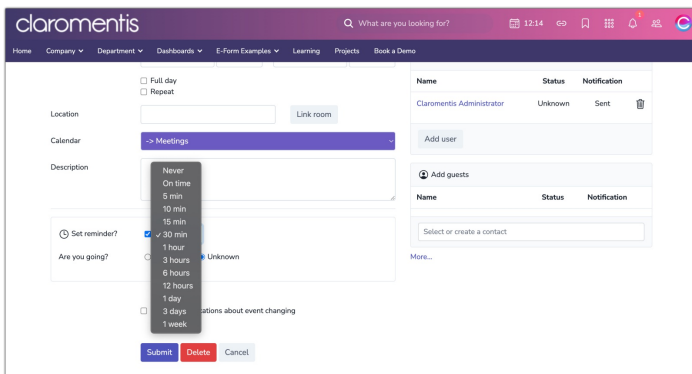
This notification is a legacy option that will be deprecated in future versions and no longer appear listed.

calendar.tool_kit.reminder

This notification will be sent to all invited users before the calendar event takes place.



The timeframe for this is set by the creator in the calendar event:



calendar.tool_kit.system_reminder

This notification is defunct and will be removed from the this list in future versions.

Created on 12 June 2024 by [Hannah Door](#)
Tags: [calendar](#), [notifications](#)