



Who's Out Component

The 'Who's Out' component is a handy tool that simply displays a list of who is out from the company/team that day and the following day. It pulls its data from the Holiday Planner tool, so you must be using this to track absence in order for this component to display data.

Users will only be able to see holiday data in the component for users in the same team, this is explained above in the 'My team' definition.

To begin using the component, simply edit the page you would like it to display on (by clicking the pencil icon bottom left). You have the following configuration options:

A screenshot of the 'Who's Out' component settings dialog. The dialog has a title bar with 'Who's Out', a gear icon, and a trash icon. The settings are as follows:

- Title:** Who's out
- Show next working day
- Limit to:** 10 users
- Group day types
- Label Style:** Standard (selected) and Modern
- Day type:** All day types

A purple 'Submit' button is at the bottom.

When complete, the tool should look something like this:

Who's out

Dave Arril
Sickness day

Nigel Davies
Holiday

Sameer Arora
Holiday Half day (PM)

Barclay Martin
Non work day

Robert Reith
Non work day

Next working day

Barclay Martin
Non work day

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Tags: [absence](#), [component](#), [holiday](#), [page](#)