



## Pages: Front-end overview

The article will provide a front-end overview of the Pages application.

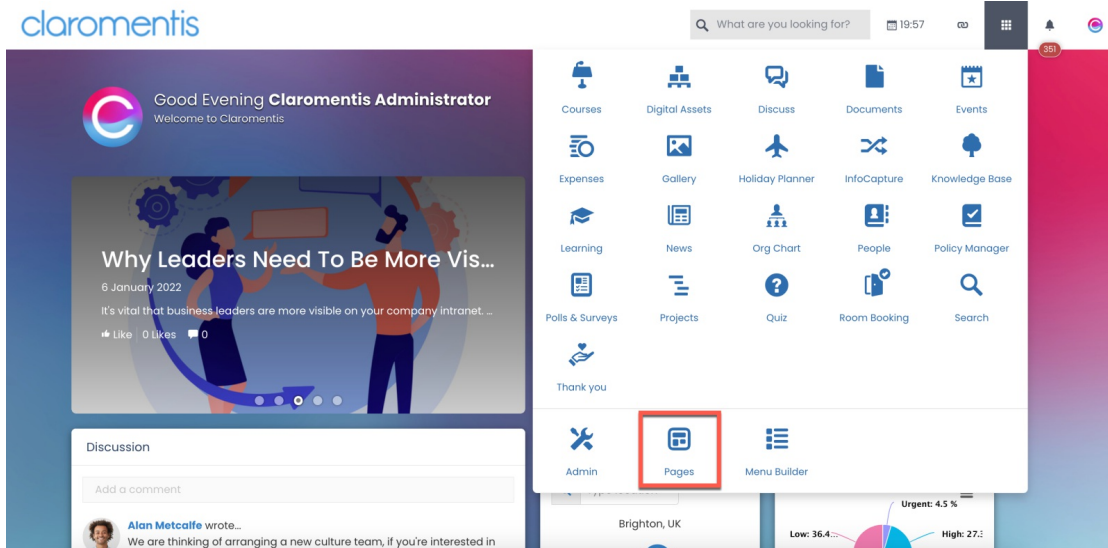
We will cover the following areas:

- [Overview of Pages application](#)
- [How to create a new Site & Page](#)
- [Page components](#)

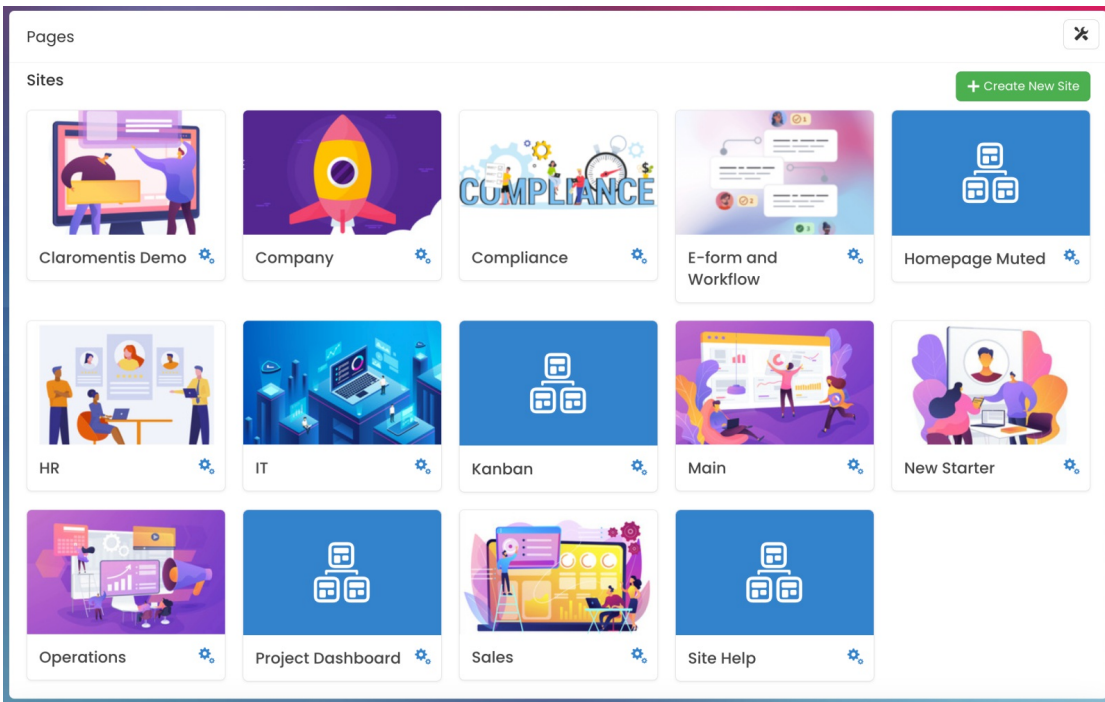
For all available permissions & configuration options, make sure to read our [Pages: Admin Overview](#).

## Front-end of pages

Head to [Application > Pages](#).

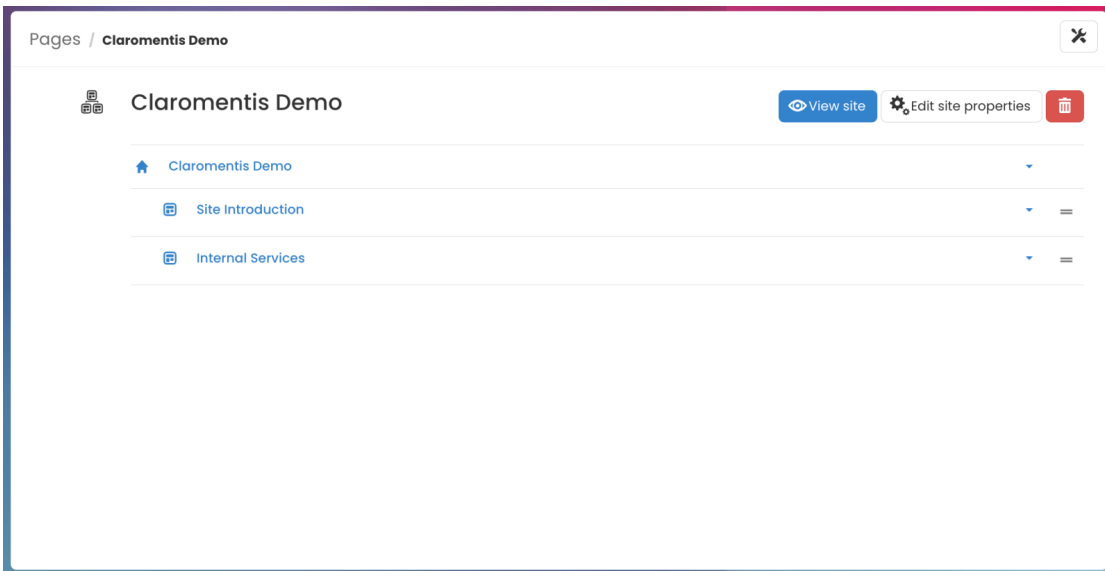


From the landing page, you will be able to view all existing Sites that you have permission to.



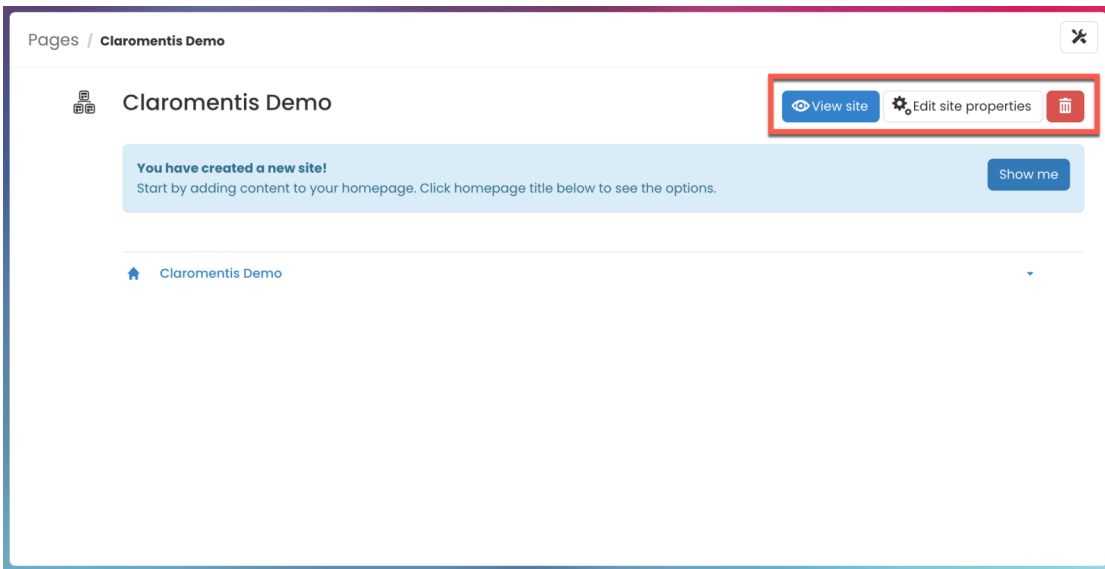
- **Site:** Sites host intranet pages. They can be used to categorise pages by department, theme etc.

When visiting a Site, you will be presented with all Pages that are nested within.



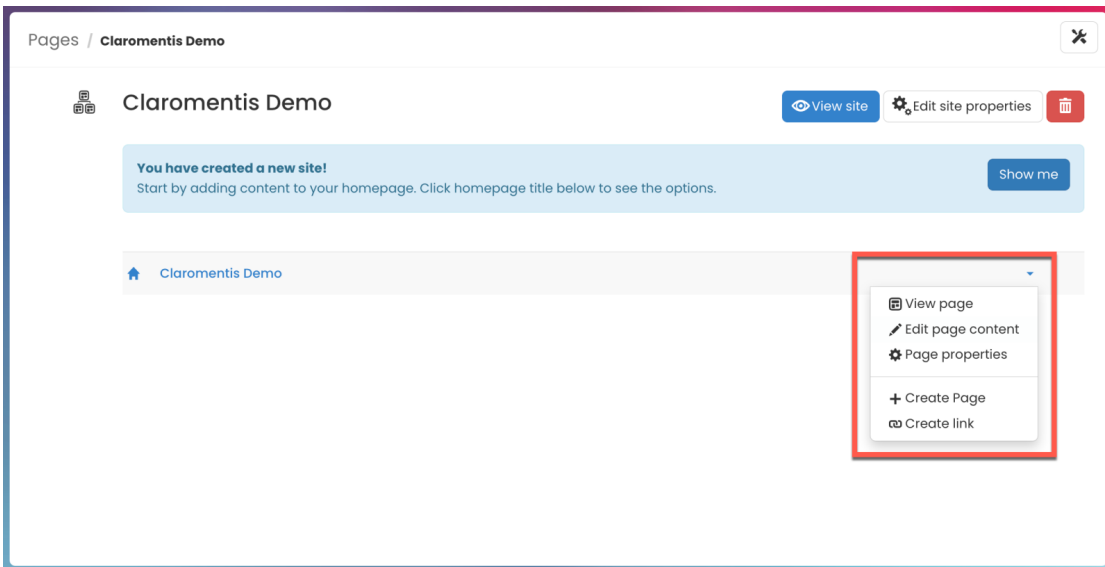
- **Pages:** Pages are customisable landing areas in the intranet. Each page is nested within a Site.

## Site properties



- **View site:** User(s) can view the homepage of the site
- **Edit site properties:** User(s) can view & edit the site properties, including site title & permissions
- **Trashcan (Delete):** User(s) can delete the Site (including all pages within).

**Please note:** Site deletion will also delete all pages nested within the site. Site & page deletions are not recoverable.



- **View page:** User(s) can view the corresponding page nested within the Site
- **Edit page content:** User(s) can be taken directly to page 'edit mode' to edit the page
- **Page properties:** User(s) can view & edit the page properties, including page title & permissions
- **Create Page:** User(s) can create a new page within the site
- **Create link:** User(s) can create a new link within the site

## Page properties

Pages / Claromentis Demo / **Edit page properties** ✕

**Page title**

**Address**  [change](#)

Show title  
 Show site navigation

**Permissions**  [Browse](#) [Remove](#)

**All registered**  
Role: Administrators

View page  
 Add/Edit Page  
[View effective permissions...](#)

[Save](#) [Cancel](#)

Created 08-08-2023 20:44 by Claromentis Administrator  
Last edited 14-08-2023 20:09 by Claromentis Administrator

[View list of Pages from this Site](#)

- **Page title:** Name of the Page that will appear in the Pages application
- **Address:** URL of the Page (this will automatically populate when the page title is provided)
- **Show Title:** Page title will be visible when viewing the corresponding Page
- **Show Navigation:** Navigation bar of lower-level pages will be visible when viewing the corresponding Page

Claromentis Demo Site Introduction Internal Services

Pages / Claromentis Demo / **Edit page properties** ✕

**Page title**

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Show title  
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**Permissions**  [Browse](#) [Remove](#)

**All registered**  
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View page  
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[Save](#) [Cancel](#)

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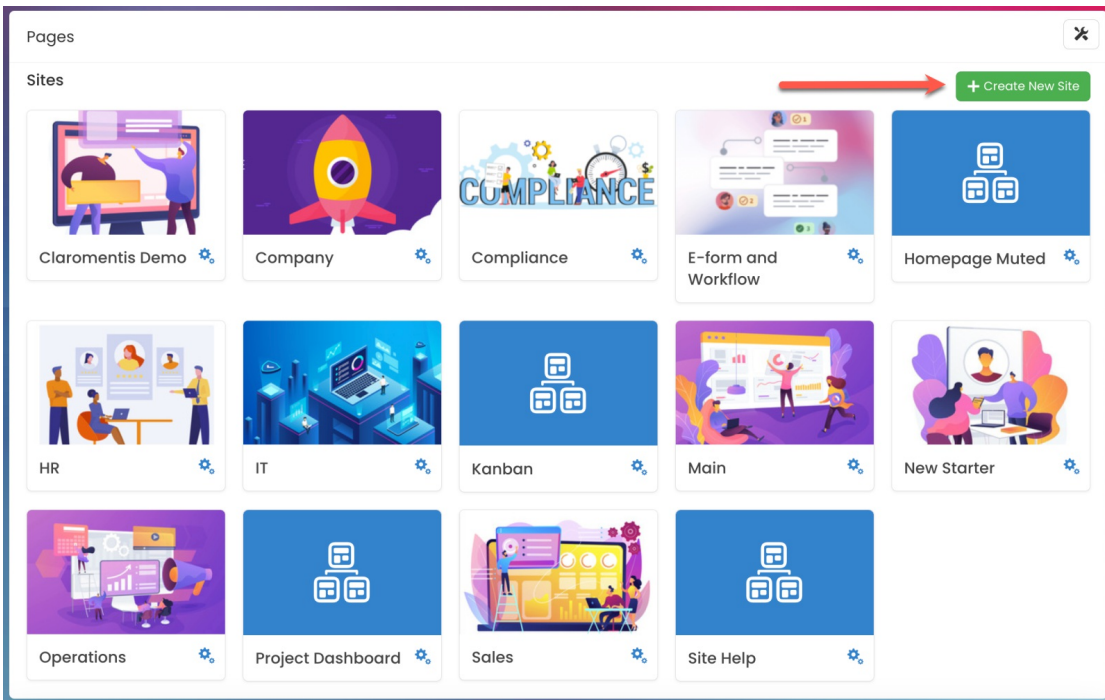
[View list of Pages from this Site](#)

- **View Page:** User(s) can view the page
- **Add/Edit Page:** User(s) can add pages to the Site and edit the page when visiting the corresponding Page
- **View effective permissions:** User(s) can view a list of permissions options users have in a single list
- **View list of Pages from this Site:** User(s) can view the list of all existing Pages nested within the Site

**Reminder:** Please ensure only appropriate users have permission to Add/Edit Page. Users with this permission option will be able to use the pencil (Edit) icon when visiting the Page.

## Creating a site & pages

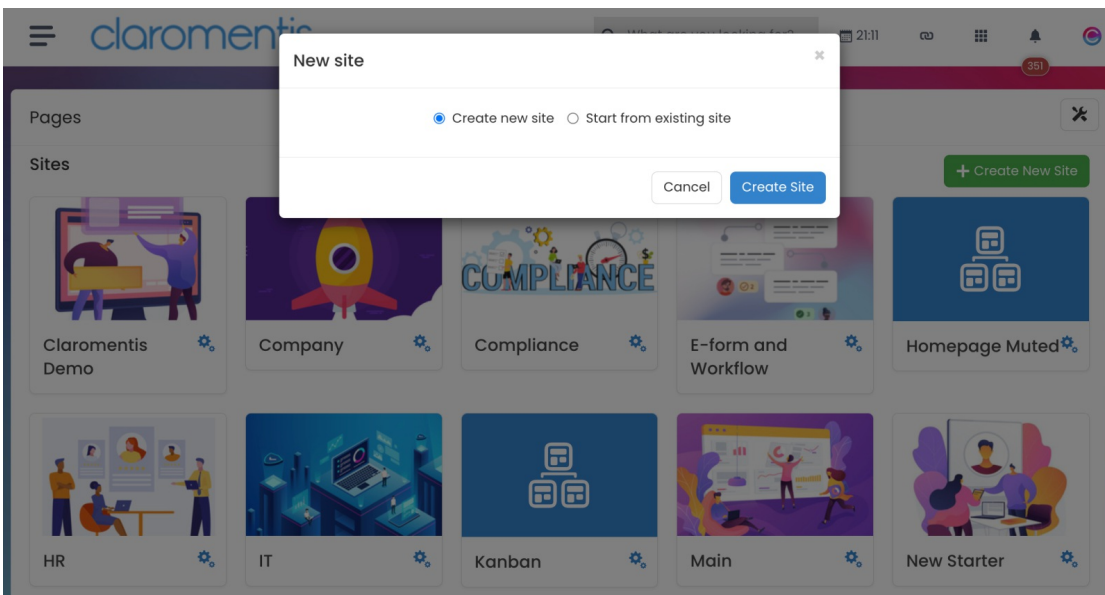
With the correct permissions, you will see the option to create a Site.



**Reminder:** If you do not see the options, please check with your administrator that you have the permission needed to do so.

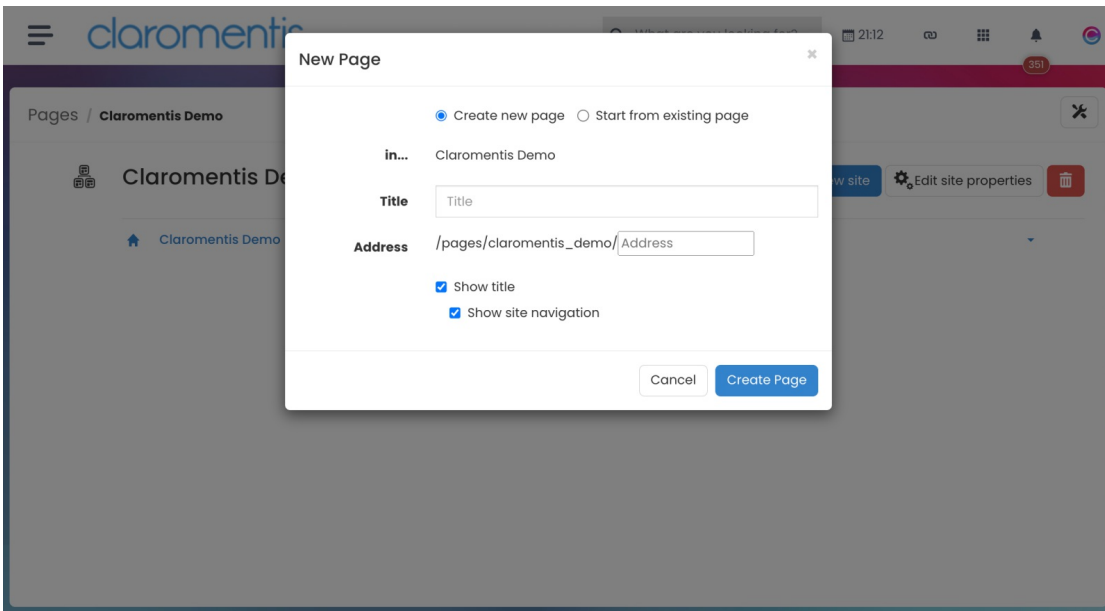
### Adding a Site

You can create a new Site by copying an existing one OR build one from scratch.



### Adding a Page

Similar to a Site, you can create a page from an existing page OR build one from scratch.

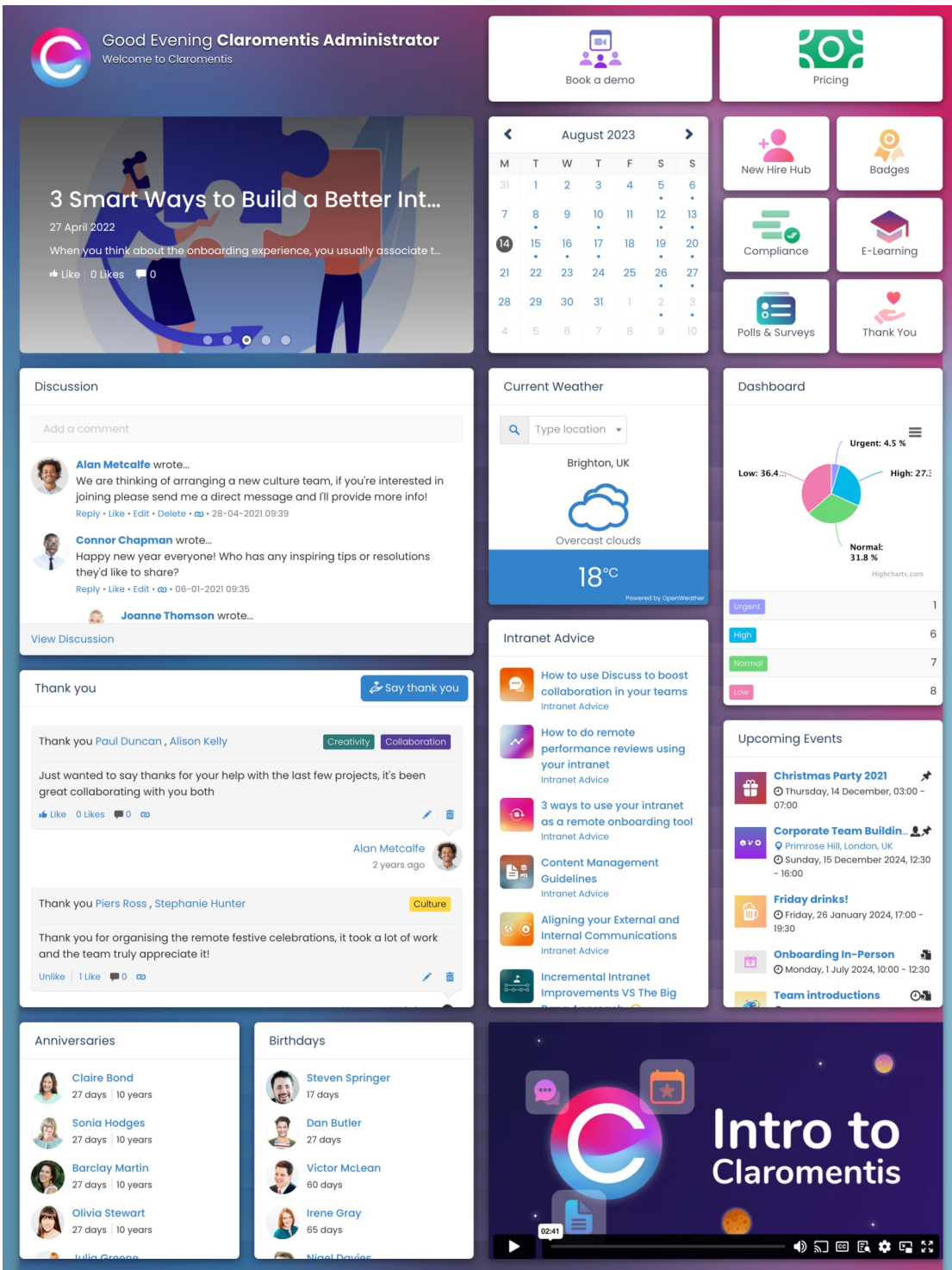


For more information, please refer to our guide on [Creating Pages](#).

## Page components

Components refer to application widgets that can be added to your pages.

There are a variety of components to choose from. Each block represents a component that has been added to a Page.



For information on how to add Page components, check out our guide on [Editing the Homepage](#).

For information on available components, check out our guide on [Pages Component](#).

For more information on the Pages application, check out our webinar on [Pages Q&A](#).

Created on 10 August 2023 by [Veronica Kim](#). Last modified on 22 August 2023

Tags: [intranet](#), [pages](#), [site](#), [user guide](#)