



Pages: Front-end overview

The article will provide a front-end overview of the Pages application.

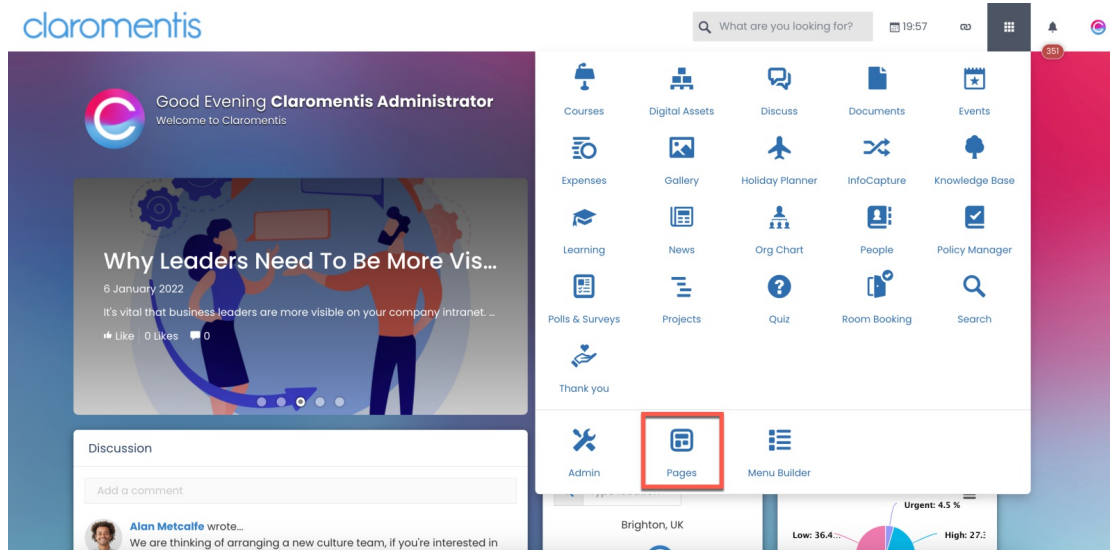
We will cover the following areas:

- [Overview of Pages application](#)
- [How to create a new Site & Page](#)
- [Page components](#)

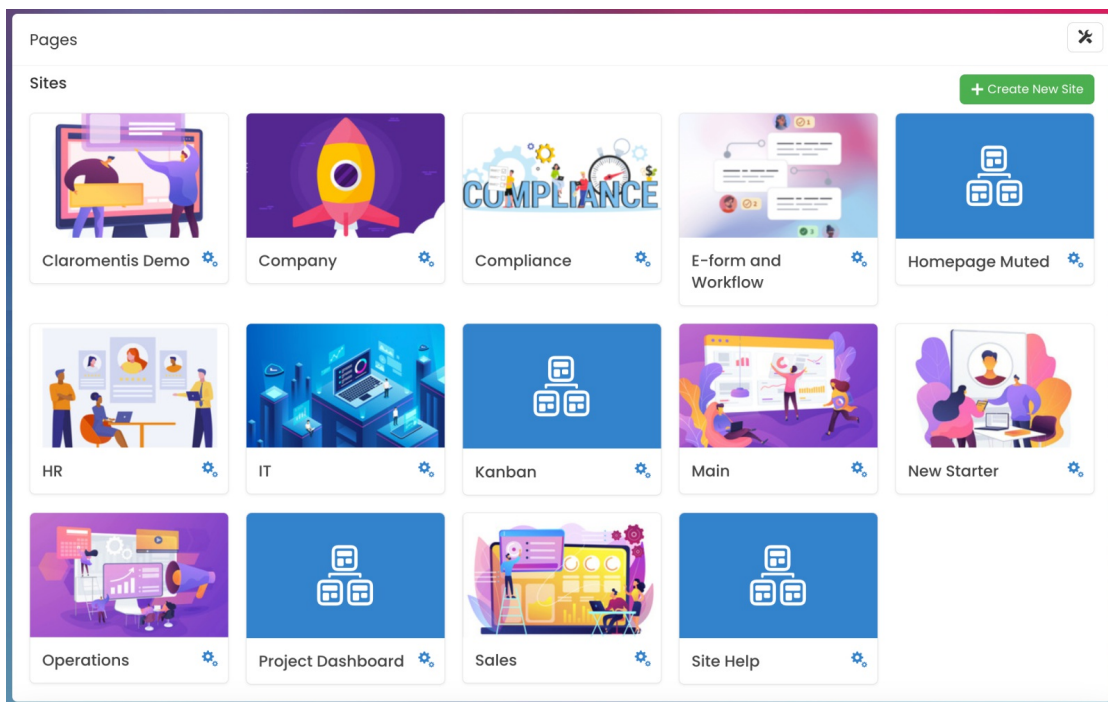
For all available permissions & configuration options, make sure to read our [Pages: Admin Overview](#).

Front-end of pages

Head to **Application > Pages**.

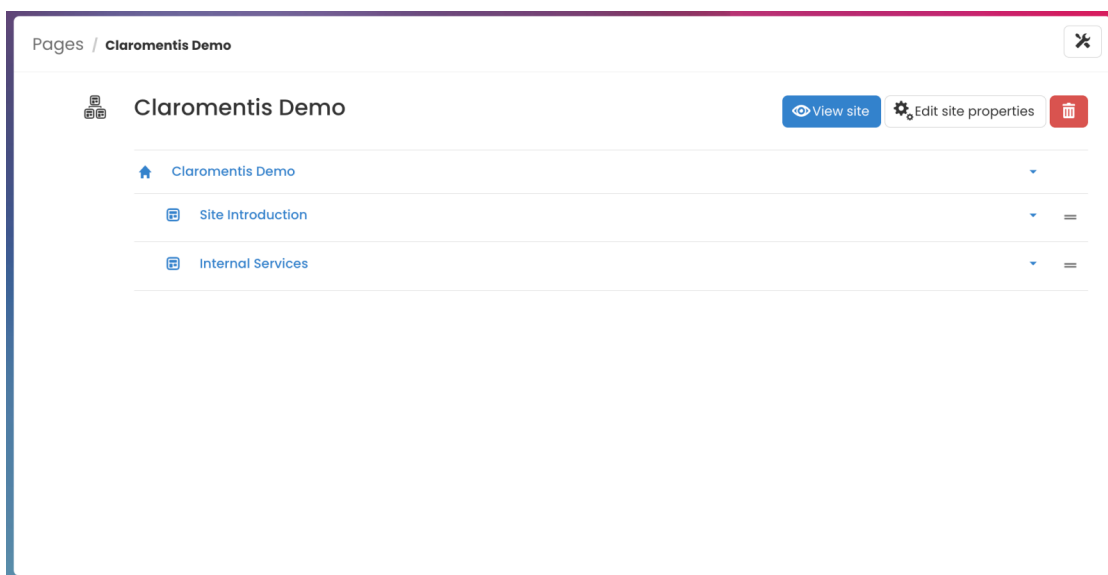


From the landing page, you will be able to view all existing Sites that you have permission to.



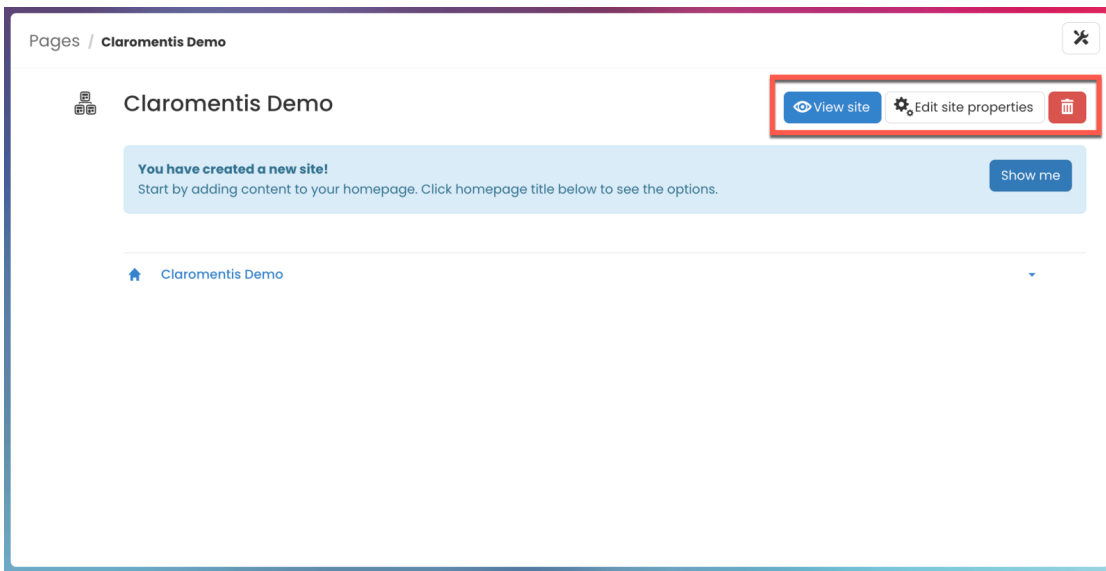
- **Site:** Sites host intranet pages. They can be used to categorise pages by department, theme etc.

When visiting a Site, you will be presented with all Pages that are nested within.



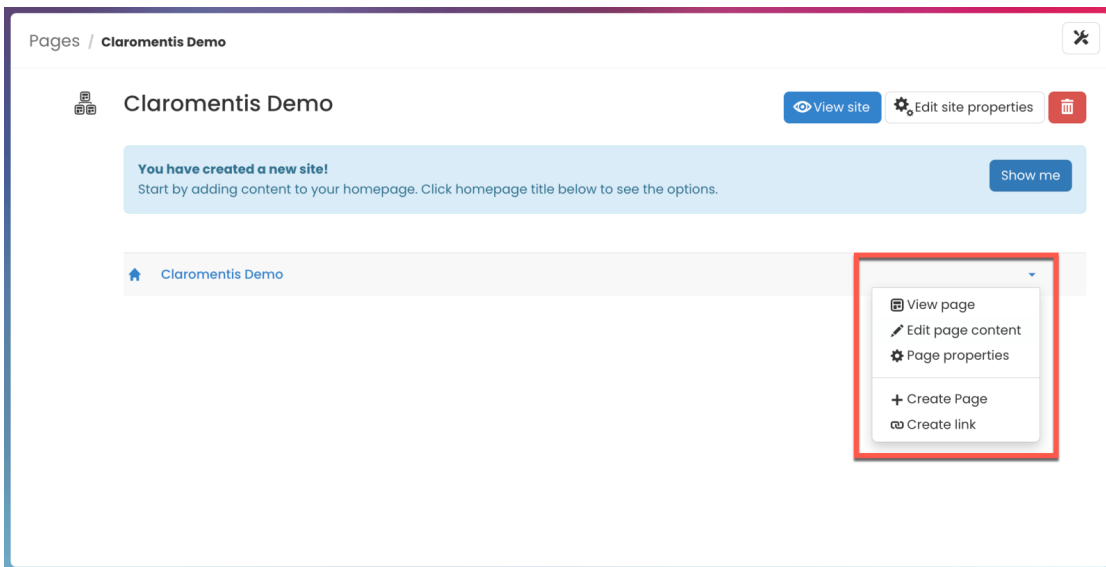
- **Pages:** Pages are customisable landing areas in the intranet. Each page is nested within a Site.

Site properties



- **View site:** User(s) can view the homepage of the site
- **Edit site properties:** User(s) can view & edit the site properties, including site title & permissions
- **Trashcan (Delete):** User(s) can delete the Site (including all pages within).

Please note: Site deletion will also delete all pages nested within the site. Site & page deletions are not recoverable.



- **View page:** User(s) can view the corresponding page nested within the Site
- **Edit page content:** User(s) can be taken directly to page 'edit mode' to edit the page
- **Page properties:** User(s) can view & edit the page properties, including page title & permissions
- **Create Page:** User(s) can create a new page within the site
- **Create link:** User(s) can create a new link within the site

Page properties

Pages / Claromentis Demo / Edit page properties

Page title
Claromentis Demo

Address
... claromentis_demo/
change

☒ Show title
☒ Show site navigation

Permissions
Start typing to add...
Browse
Remove

All registered
Role: Administrators

☒ View page
☐ Add/Edit Page
[View effective permissions...](#)

Save
Cancel

Created 08-08-2023 20:44 by Claromentis Administrator
Last edited 14-08-2023 20:09 by Claromentis Administrator

View list of Pages from this Site

- **Page title:** Name of the Page that will appear in the Pages application
- **Address:** URL of the Page (this will automatically populate when the page title is provided)
- **Show Title:** Page title will be visible when viewing the corresponding Page
- **Show Navigation:** Navigation bar of lower-level pages will be visible when viewing the corresponding Page

Claromentis Demo
Site Introduction
Internal Services

Pages / Claromentis Demo / Edit page properties

Page title
Claromentis Demo

Address
... claromentis_demo/
change

☒ Show title
☒ Show site navigation

Permissions
Start typing to add...
Browse
Remove

All registered
Role: Administrators

☒ View page
☐ Add/Edit Page
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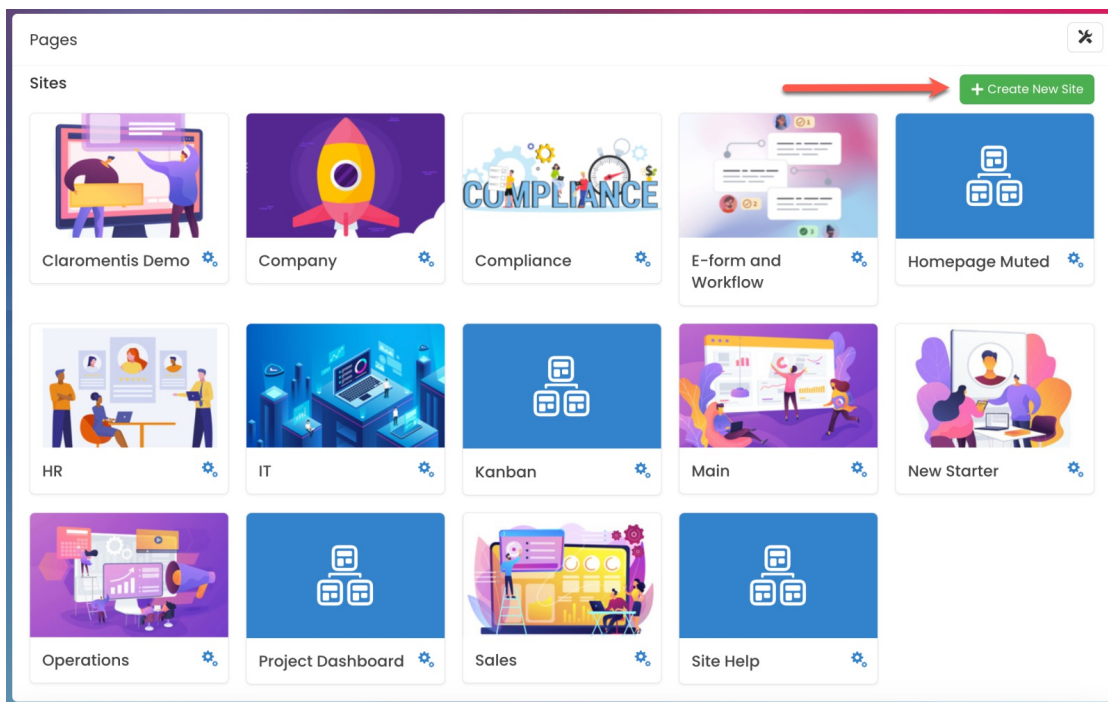
View list of Pages from this Site

- **View Page:** User(s) can view the page
- **Add/Edit Page:** User(s) can add pages to the Site and edit the page when visiting the corresponding Page
- **View effective permissions:** User(s) can view a list of permissions options users have in a single list
- **View list of Pages from this Site:** User(s) can view the list of all existing Pages nested within the Site

Reminder: Please ensure only appropriate users have permission to Add/Edit Page. Users with this permission option will be able to use the pencil (Edit) icon when visiting the Page.

Creating a site & pages

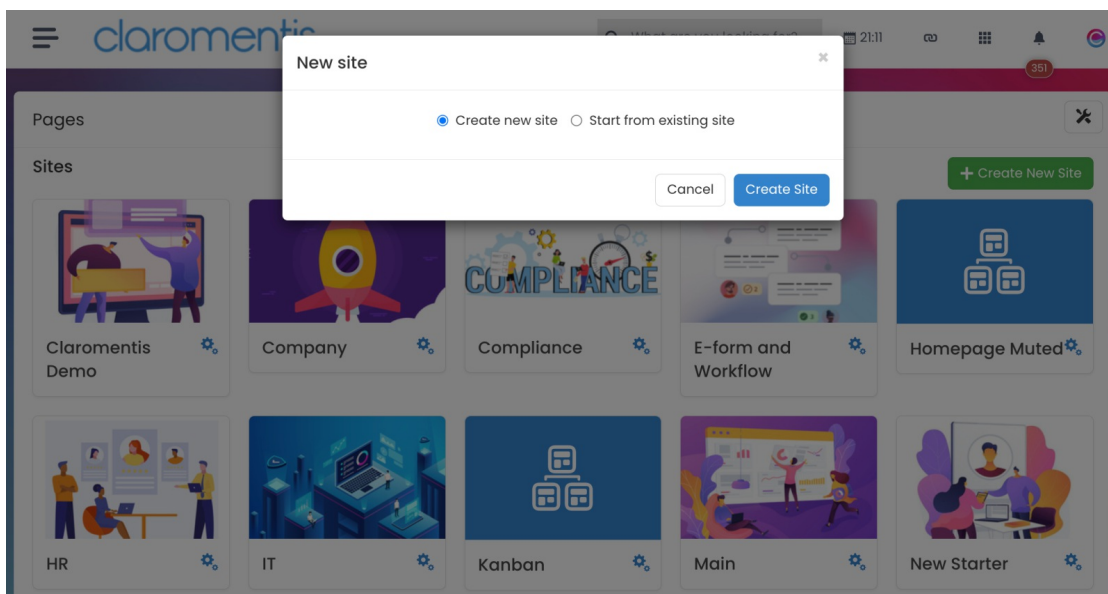
With the correct permissions, you will see the option to create a Site.



Reminder: If you do not see the options, please check with your administrator that you have the permission needed to do so.

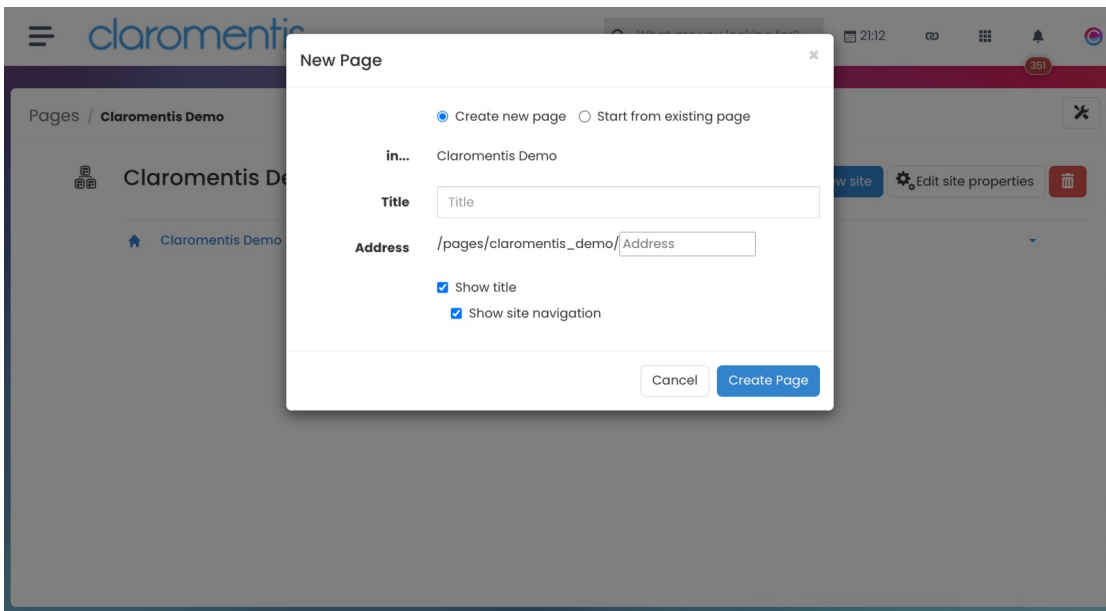
Adding a Site

You can create a new Site by copying an existing one OR build one from scratch.



Adding a Page

Similar to a Site, you can create a page from an existing page OR build one from scratch.




For more information, please refer to our guide on [Creating Pages](#).

Page components


Components refer to application widgets that can be added to your pages.

There are a variety of components to choose from. Each block represents a component that has been added to a Page.




Good Evening **Claromentis Administrator**


Welcome to Claromentis




Book a demo




Pricing




New Hire Hub




Badges




Compliance



E-Learning



Polls & Surveys



Thank You

3 Smart Ways to Build a Better Int...


27 April 2022

When you think about the onboarding experience, you usually associate t...

Like 0 Likes 0

Discussion


Add a comment



Alan Metcalfe wrote...

We are thinking of arranging a new culture team, if you're interested in joining please send me a direct message and I'll provide more info!


Reply Like Edit Delete 28-04-2021 09:39



Connor Chapman wrote...

Happy new year everyone! Who has any inspiring tips or resolutions they'd like to share?

Reply Like Edit 06-01-2021 09:35



Joanne Thomson wrote...

View Discussion

Thank you

Say thank you

Thank you **Paul Duncan** , **Alison Kelly**

Creativity Collaboration

Just wanted to say thanks for your help with the last few projects, it's been great collaborating with you both

Like 0 Likes 0

Alan Metcalfe 2 years ago


Thank you **Piers Ross** , **Stephanie Hunter**

Culture

Thank you for organising the remote festive celebrations, it took a lot of work and the team truly appreciate it!


Unlike 1 Like 0

Anniversaries




Claire Bond

27 days 10 years




Sonia Hodges

27 days 10 years




Barclay Martin

27 days 10 years




Olivia Stewart

27 days 10 years




Julia Greene

Birthdays




Steven Springer

17 days




Dan Butler

27 days




Victor McLean

60 days



Irene Gray

65 days




Nigel Davies

Current Weather

Type location

Brighton, UK




Overcast clouds

18°C


Powered by OpenWeather

Intranet Advice




How to use Discuss to boost collaboration in your teams

Intranet Advice




How to do remote performance reviews using your intranet

Intranet Advice




3 ways to use your intranet as a remote onboarding tool

Intranet Advice




Content Management Guidelines

Intranet Advice



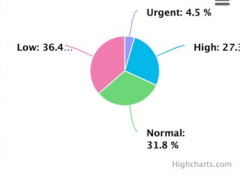
Aligning your External and Internal Communications

Intranet Advice



Incremental Intranet Improvements VS The Big

Dashboard



Urgent: 4.5 %

High: 27.2 %


Normal: 31.8 %

Low: 36.4 %

Highcharts.com


Urgent	1
High	6
Normal	7
Low	8

Upcoming Events



Christmas Party 2021


Thursday, 14 December, 03:00 - 07:00



Corporate Team Building


Primrose Hill, London, UK

Sunday, 15 December 2024, 12:30 - 16:00




Friday drinks!

Friday, 26 January 2024, 17:00 - 19:30




Onboarding In-Person

Monday, 1 July 2024, 10:00 - 12:30



Team introductions



Intro to Claromentis

02:41

For information on how to add Page components, check out our guide on [Editing the Homepage](#).

For information on available components, check out our guide on [Pages Component](#).

For more information on the Pages application, check out our webinar on [Pages Q&A](#).