



## Email in ClaMailMessage

### Email address for a user account.

Email address is a mandatory field when creating a user in Claromentis because it provides integral functionality within the system, in addition to in-system notifications.

Here is the list of modules and functionality where email is triggered from the system.

| App/Module      | Function   |
|-----------------|--|
| Login           | Password recovery and reminder.  |
| Calendar        | Sending event info with .ics file attached, initial invitation with .ics file.   |
| Digital Assets  | Option to ask for uploader for uncompressed video.                               |
| Core            | License alert.   |
| Compliance      | Sending compliance emails to the users.  |
| Documents       | Document workflow.   |
| Events          | Invitation emails, registration confirmation.                                    |
| Holiday planner | Download holiday events containing *ics attachment.                              |
| HR              | Some notifications, reminders and HR login reset.                                |
| Infocapture     | Notifications, and responses when using POP/IMAP mail processor for issues/notes |
| People          | User account frozen notification.  |
| Gravatar        | Randomly generated gravatar user profile picture (if configured)                 |
| Project         | Project update digest  |
| Reports         | Scheduled reports containing CSV file  |

Communication    Copy to email, and mail digest.

In addition, any custom modules that use `ClaMailMessage::Send()`

## FAQs

**Does Claromentis require a unique email address per user account?**

Claromentis can be configured to allow multiple users to share the same email address.

However, each user must have a unique username. This means that when an email is triggered by any of the users, it will be sent to the shared email address.

Example common use case: `retail-unit-1@companyname.com`

**How about password recovery?**

if a shared email address is used, the **username** will be required for the forgotten password feature.