



Policy Manager Permissions

When setting up a new policy you will be presented with a Permission dialogue allowing you to have granular control on a policy.

CP-AUP - Acceptable Use Policy (AUP)

Summary Related Items Permissions

Policy Permissions

Start typing to add...

Browse

Remove

Group[+]: Claromentis Internal

Role: Administrators

Role: Senior Managers

- View Policy
- Target Distribution
- Consultation
- Ratification
- Edit Properties
- Edit Content
- Delete Policy

[View effective permissions...](#)

Submit

- **View Policy:** Viewing a policy only - users with only this permission aren't subject to a policy, they can simply view this policy from the "All Policies" Menu.
- **Target Distribution:** users within target distribution must accept this policy when it reaches **Distribution** status.
- **Consultation:** users who can approve a policy during "Consultation" status.
- **Ratification:** users can approve a policy during "Ratification" status.
- **Edit Properties:** users who can edit policy details and attributes including changing policy status and policy asset or content as well as creating a new version of the policy.
- **Edit Content:** users can edit/update the content of the policy and create a new policy asset. (New policy asset does not mean a new policy version)

Category Test Category, Sub Test Category 2 **Status Changed by** Ken Adam
Last Modified by Ken Adam **Author** Michael Christian
Creator Michael Christian **Owner** Michael Christian

| Tab | Policy Details | Comments | Asset History | Policy History | Approval History | Acceptance History |
|---------------------------|----------------|----------|---------------|----------------|------------------|--------------------|
| View Policy | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 |
| Target Distribution | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 |
| Consultation/Ratification | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 |
| Edit Policy | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 |
| Edit Policy Content | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 | 🗒 |

Last modified on 25 April 2024 by [Hannah Door](#)

Created on 12 October 2021 by [Michael Christian](#)

Tags: [permissions](#), [policy](#), [policy manager](#)