



## Policy Manager Permissions

When setting up a new policy you will be presented with a Permission dialogue allowing you to have granular control on a policy.

### CP-AUP - Acceptable Use Policy (AUP)

Summary  Related Items  Permissions

#### Policy Permissions

Start typing to add...

Browse

Remove

Group[+]: Claromentis Internal

Role: Administrators

Role: Senior Managers

- View Policy
- Target Distribution
- Consultation
- Ratification
- Edit Properties
- Edit Content
- Delete Policy

[View effective permissions...](#)

Submit

- **View Policy:** Viewing a policy only - users with only this permission aren't subject to a policy, they can simply view this policy from the "All Policies" Menu.
- **Target Distribution:** users within target distribution must accept this policy when it reaches **Distribution** status.
- **Consultation:** users who can approve a policy during "**Consultation**" status.
- **Ratification:** users can approve a policy during "**Ratification**" status.
- **Edit Properties:** users who can edit policy details and attributes including changing policy status and policy asset or content as well as creating a new version of the policy.
- **Edit Content:** users can edit/update the content of the policy and create a new policy asset. (New policy asset does not mean a new policy version)

**Category**   Test Category, Sub Test Category 2   **Status Changed by**   Ken Adam  
**Last Modified by**   Ken Adam   **Author**   Michael Christian  
**Creator**   Michael Christian   **Owner**   Michael Christian

Tab	Policy Details	Comments	Asset History	Policy History	Approval History	Acceptance History
View Policy	🔗	🔗	🔗	🔗	🔗	🔗
Target Distribution	🔗	🔗	🔗	🔗	🔗	🔗
Consultation/Ratification	🔗	🔗	🔗	🔗	🔗	🔗
Edit Policy	🔗	🔗	🔗	🔗	🔗	🔗
Edit Policy Content	🔗	🔗	🔗	🔗	🔗	🔗

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