

# Multilingual news article

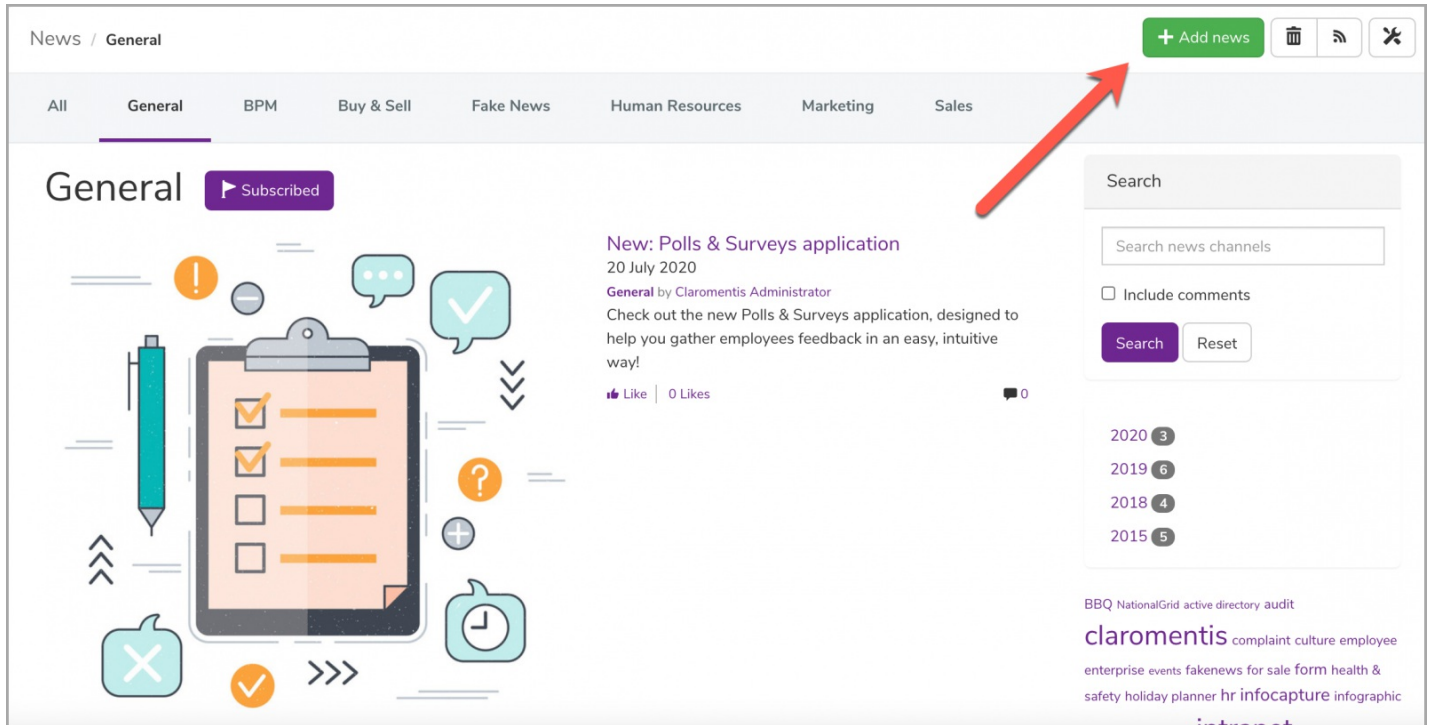
## Introduction

This short video guide explains how to add/edit language versions of the same article using the News application in Claromentis. The same principle can be applied in our Knowledge Base application.

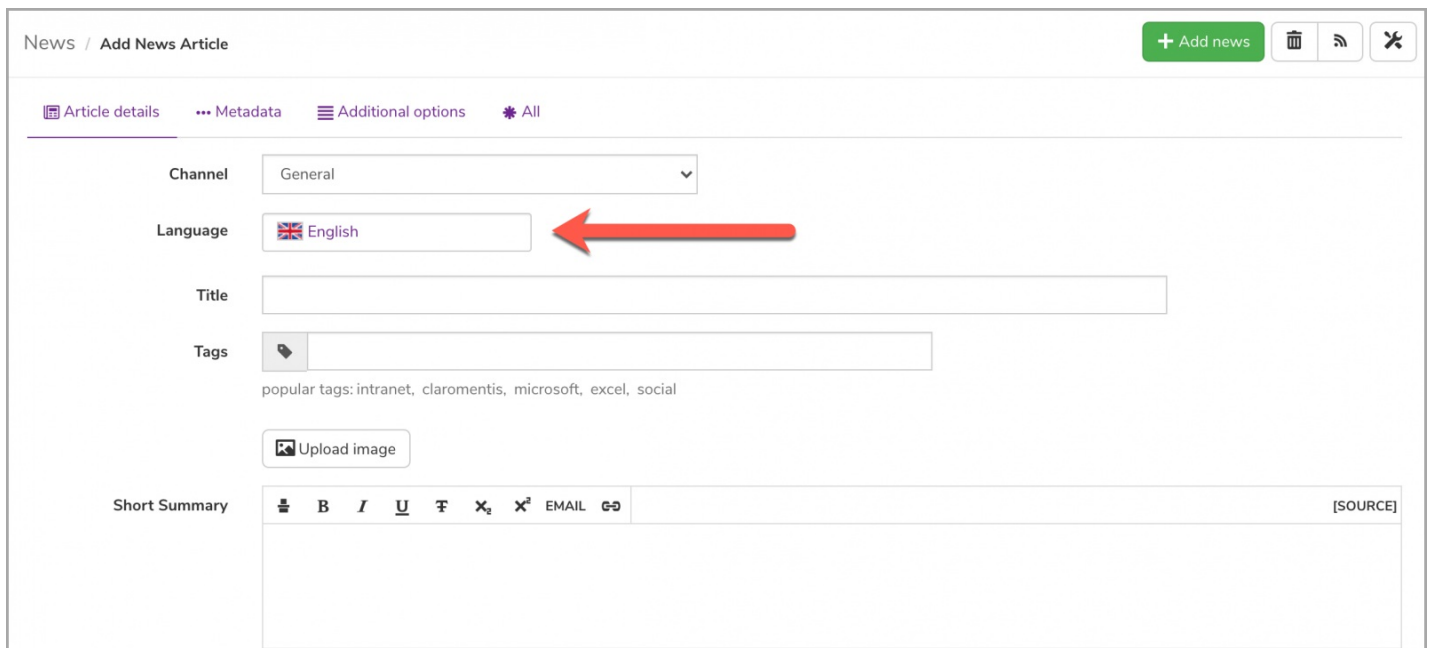
The below steps are outlined in the video above.

## Creating news articles in several languages

1. You can start by creating a news article:



2. This will take you to a page where you can set the main/default language for the article (in this case English) by clicking the box to view a list of available languages:



3. Now you can fill in the rest of the (above) information for your article, and click 'Submit News'.

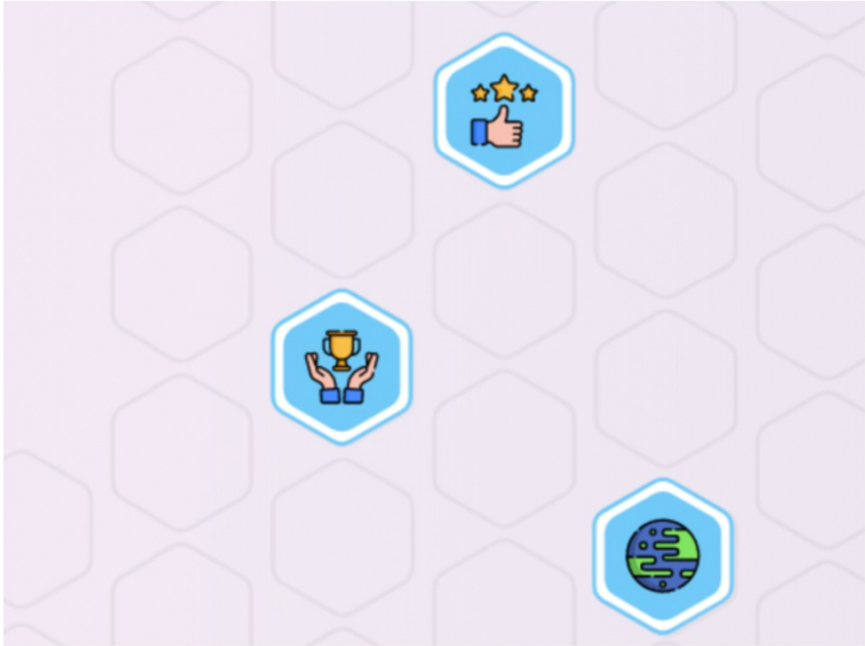
For more information on how to create news articles, click [here](#)

4. Once you have created a piece of news, you can add more languages by clicking on the 'Edit' button:


News / General / **Article details**

# Motivate and reward employees with Badges

General | 13 February 2020 by [Claromentis Administrator](#)



Show your staff how much you value them with our Badges app. Our employee recognition tool empowers you to reward employees with badges that showcase their achievements, qualifications, and successes to the rest of the team.




5. From here, click the Language drop-down to select the language you wish to create and click 'Add'.


News / Article details / **Edit News**


Article details Metadata Additional options All

**Channel** General News

**Language**  English options

**Title** ISO9001 - we are certified for another year

**Tags**  ISO9001  
popular tags: sales, internal, staff, software, business



Change  Delete

6. The title and content of the news from the main language will then be copied to represent a new language (i.e. French version). From here, you can now begin manually translating its content.

Please note: Adding a language does not automatically translate the contents of your article. This will be done manually by the author/editor.

7. Once published, users can switch the language of the article by clicking any of the 'Flag' icons:

News / General News / Article details

## ISO9001 - we are certified for another year



General News | 13 January 2021 by Stas Dreiling • ISO9001  



I am pleased to let you know that Claromentis has passed ISO9001 certification for another year! Thank you all who have been helping me with internal audits and improvement activities. This is important because 1. it creates a way of making continuous improvements to Claromentis and 2. it shows our prospective clients that we have standards :) If you would like to know more about ISO9001 in Claromentis, please follow the link below!

[Open link](#)

You can continue to add more languages as needed.

Please note: you can also change the default language of your news article by simply clicking on 'options' then 'Set as default'.

News / Article details / Edit News

+ Add news



Article details Metadata Additional options All

Channel General

Language  French [options](#)

[Set as default](#) [Delete content for this language](#)

Set current content to All languages

Title Motivate and reward employees with Badges

Tags 

popular tags: intranet, claromentis, microsoft, excel, social

Reminder: Depending on the user's language settings, for instance, "French," a news article in "French" (if available) will be displayed by default to the user with an option to switch to other languages.

Last modified on 2 February 2021 by Mhairi Hutton

Created on 24 January 2021 by Gili Dailles