Document preview: Supported file types

The document preview page allows users to view the contents of common file types directly in the browser. This is powered by an open-source office application called OpenOffice.

Documents are converted to PDFs using OpenOffice. They are then converted from PDFs to SWFs using a PDF to SWF converter.

Essentially, the Open Office converter is not able to convert all features that are available in extended file formats (e.g. docx, xlsx)

Not all file types are supported; only those listed below will give a preview when uploaded into the Documents application.

Also, more complex files may not be converted 100% accurately. In such cases, previews of documents may look different to the original.

Supported file types for a preview in the Documents application

bmp	Bitmap picture
csv	Comma-separated variables
doc	Pre-2007 MS Word document
docx	Post 2007 MS Word document
docm, dotm, dotx	MS Word Documents with macros and templates
gif	Graphical interchange format
jpg	Joint Photographic Group
mp4	Video container format
odp	Open document presentation (OpenOffice)
ods	Open document spreadsheet (OpenOffice)
odt	Open document text document (OpenOffice)
pdf	Portable document format
png	Portable network graphics
ppt	Pre MS PowerPoint 2007 presentation
pptx	Post MS PowerPoint 2007 presentation

ppsm, pptm	MS PowerPoint with macros and template
rtf	Rich text format
sxc	StarOffice Calc spreadsheet
sxi	StarOffice Impress presentation
txt	Text file
wpd	WordPerfect document
xls	Pre MS Excel 2007 spreadsheet
xlsx	Post MS Excel 2007 spreadsheet
xlsm xltm	MS Excel with macros and a template

Important points

- A document preview may fail to generate for Excel files that contain macros and Visual Basic. In this case, downloading the files and opening them in their native application is recommended.

- .exe files pose a security risk if uploaded into Claromentis directly; instead, it's possible to save these to a ZIP file and upload this to the Intranet. Once downloaded, the user's anti-virus can be relied on as the file will be opened and run locally.

Last modified on 20 November 2025 by Hannah Door

Created on 24 October 2024 by Michael Christian
Tags: documents, document preview, dms, supported, preview