



## Quiz: Overview

Article related to version 8.7+

### Included in this article

- [Admin overview of Quiz](#)
- [Front-end overview of Quiz](#)
- [How to create a quiz](#)
- [View quiz statistics](#)

## 1 - The admin side & permissions

As an application administrator, you can navigate to Admin > Quiz, and you will see the following page:

You can assign certain user groups and roles to have permissions over the following options:

- **View all statistics:** User(s) can view the reports (score, pass/fail ratio, etc.) of each quiz from the front end.
- **Manage own quizzes:** User(s) can add, edit & delete quizzes that have been created by themselves.
- **Manage all quizzes:** User(s) can add, edit & delete all quizzes that have been created.

## 2 - The front-end of quiz

On the landing page of the Quiz application, you will see all existing quizzes, as well as a category filter on the right-hand side to show the number of quizzes in each status.

You will also see the following options: (1) Create a Quiz, (2) View statistics, and (3) Quiz -Admin:



**Reminder:** You will only be able to see the above options according to your permissions.

## 2.1 - How to create a quiz

Given the correct permissions, you will see the create a quiz button from the front end of the application.

Here you can add a title to the quiz and give it a short description. You can also choose to have the quiz be recorded in training:

Learning / Quiz / New Quiz

### Quiz Details

**Quiz Name \***

**Cover Image**

**Description**  [SOURCE]

**Training Record**  This Quiz will be recorded in a user's Training Record

Your Quiz will be created as a Draft when you proceed. You will be able to add questions and make other changes before making it Live.

[Next Step - Add Questions](#)

**Reminder:** When a quiz is first created, it will be in a Draft state meaning only those with permissions to manage the quiz will be able to interact with it until it is changed to Live.

Next, you can begin adding questions:

Learning / Quiz / Claromentis Test / **Edit Question**

## Edit Question

Question N° 1

**Question \***

**Image**

**Description** B I U T X<sub>2</sub> X<sup>2</sup> EMAIL ↻ [SOURCE]

**Answers \***

Correct

Correct

Correct

! Selecting more than one correct answer will require users to select all of the correct answers to pass the question.

Once you have finished adding questions, you can navigate to Settings.

Here you will be taken to the following options. You can decide the pass mark and assign the quiz to specific groups for completion:

Summary Questions **Settings**

### Quiz Settings

**Pass Mark (%)**

**Assign To**

Take quiz

View quiz statistics

Manage quiz

**Retake allowed**  Yes  No

**Max. retakes**

**Show help text**  Include help text on questions ("Choose a single correct answer" or "Choose multiple correct answers")

**Detailed Results**  Don't reveal detailed results

Reveal right or wrong only

Reveal a full results breakdown

**Shuffle answers**  Randomise the display order of answers for each attempt

For more information on how to creating a quiz, click [here](#).

You can then preview and publish the quiz:

Learning / Quiz / Claromentis Test ✕

Preview

You are viewing this Quiz in preview mode. Your results will not be logged. Quit Preview

**Claromentis Test** Draft Share

Test your knowledge of our company's values, its history, and its goals.

**Author:** Claromentis Administrator

**Questions:** 3

**Total Score:** 30

**Pass Mark:** 21 (70%)

**Attempts Left:** 0

Preview Quiz

## 2.2 - Viewing statistics

Once users have completed quizzes, admins can view quiz statistics such as score distribution, score average, question statistics, and user statistics by clicking the graph icon:

Learning / Quiz + Create a Quiz

QUIZ

Live

**Quiz features**

3 Questions

TEST!

Live

**Pages Quiz**

3 Questions

TEST!

Live

**Company Knowledge**

7 Questions

**Claromentis Administrator**  
System Administrator

**Status**

In Progress	1
Not Started	1
Completed	1

You will first see the average results of all quizzes here - you can select a specific quiz for more details:



## Overview

These statistics are based on each user's best attempt at each Quiz.

10 entries per page

&lt; 1 &gt;

Quiz Title	Users Completed	Total Score	Pass Mark	Avg. User Score	Avg. Time Taken	# of Questions	Pass / Fail Ratio
Claromentis Test	6 / 61 (9%)	30	21	26	00:04	3	<div style="display: flex; width: 100%;"><div style="width: 70%; background-color: green;"></div><div style="width: 30%; background-color: red;"></div></div>
Company Knowledge	12 / 62 (19%)	70	42	45	00:19	7	<div style="display: flex; width: 100%;"><div style="width: 70%; background-color: green;"></div><div style="width: 30%; background-color: red;"></div></div>
Pages Quiz	0 / 11 (0%)	30	21	0	00:00	3	
Quiz features	0 / 61 (0%)	50	35	0	00:00	3	

Showing 1 to 4 of 4 entries

To take a closer look into each user's specific answers - click the bar chart icon in line with their name:



## Claromentis Test - Quiz Statistics

Test your knowledge of our company's values, its history, and its goals.

**Author:** Claromentis Administrator

**Questions:** 3

**Total Score:** 30

**Pass Mark:** 21 (70%)

[Previous Attempts](#) [Questions Breakdown](#)

Each user's best attempt at the Quiz.

10 entries per page

&lt; 1 &gt;

Name	Date	Score	Results	Time Taken	Status	
Michael Bennett	22-06-2021 18:48	30	100%	00:00:03	✔	
Jennifer Langdon	22-06-2021 18:47	20	67%	00:00:04	✘	
Anne Wilkins	22-06-2021 18:45	30	100%	00:00:04	✔	
John Vance	22-06-2021 18:45	20	67%	00:00:05	✘	
Charles Johnston	22-06-2021 18:44	30	100%	00:00:04	✔	
Abigail Clark	22-06-2021 18:43	30	100%	00:00:04	✔	

Showing 1 to 6 of 6 entries

You can also check the overview of each question - navigate to the Question Breakdown tab:



## Claromentis Test - Quiz Statistics

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Questions: 3

Total Score: 30

Pass Mark: 21 (70%)

[Previous Attempts](#) [Questions Breakdown](#)

These statistics take into account all previous attempts at this Quiz.

10 entries per page

( 1 )

Question	Answers Breakdown	Avg. Time Taken
Question 1		00:00:01
Question 2		00:00:01
Question 3		00:00:02

Showing 1 to 3 of 3 entries

Last modified on 6 December 2023 by [Hannah Door](#)

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Tags: [administrator](#), [quiz](#)