



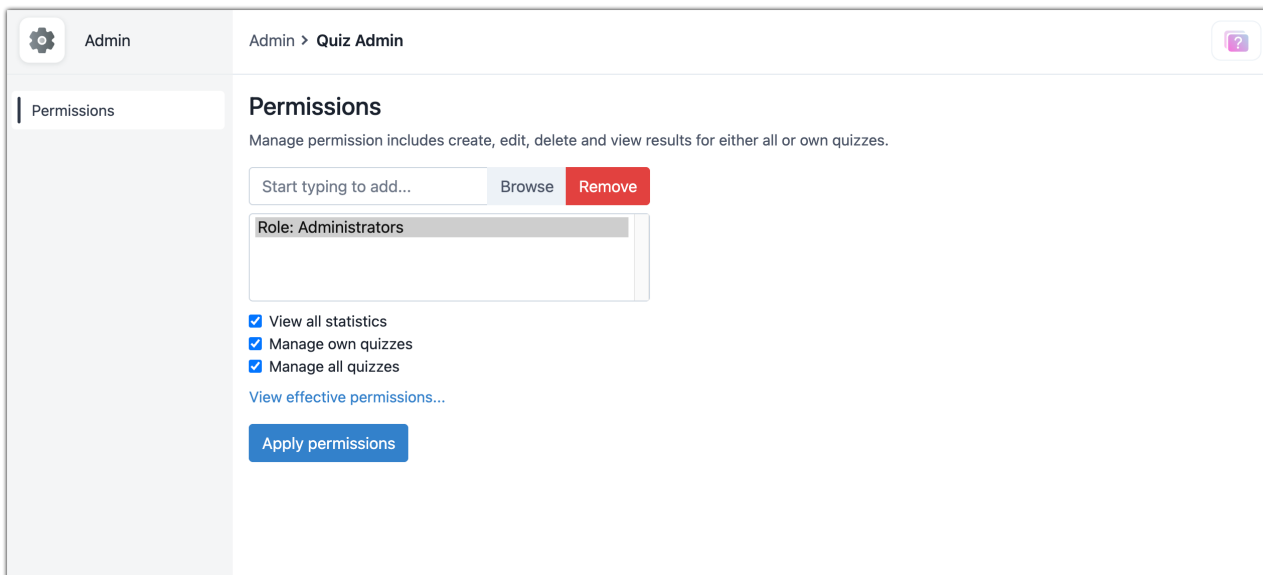
Quiz: Overview

This guide will cover the admin side and front end of the Quiz application.

Admin side

An [application administrator](#) of Quiz can access the admin side (Applications > Admin > Quiz)

There is only one tab which holds the admin permissions:



Enter Users/Roles/Groups and assign the permissions as required:

- **View all statistics:** User(s) can view the reports (score, pass/fail ratio, etc.) of each quiz from the front end.
- **Manage own quizzes:** User(s) can add, edit & delete quizzes they created
- **Manage all quizzes:** User(s) can add, edit & delete all quizzes that have been created

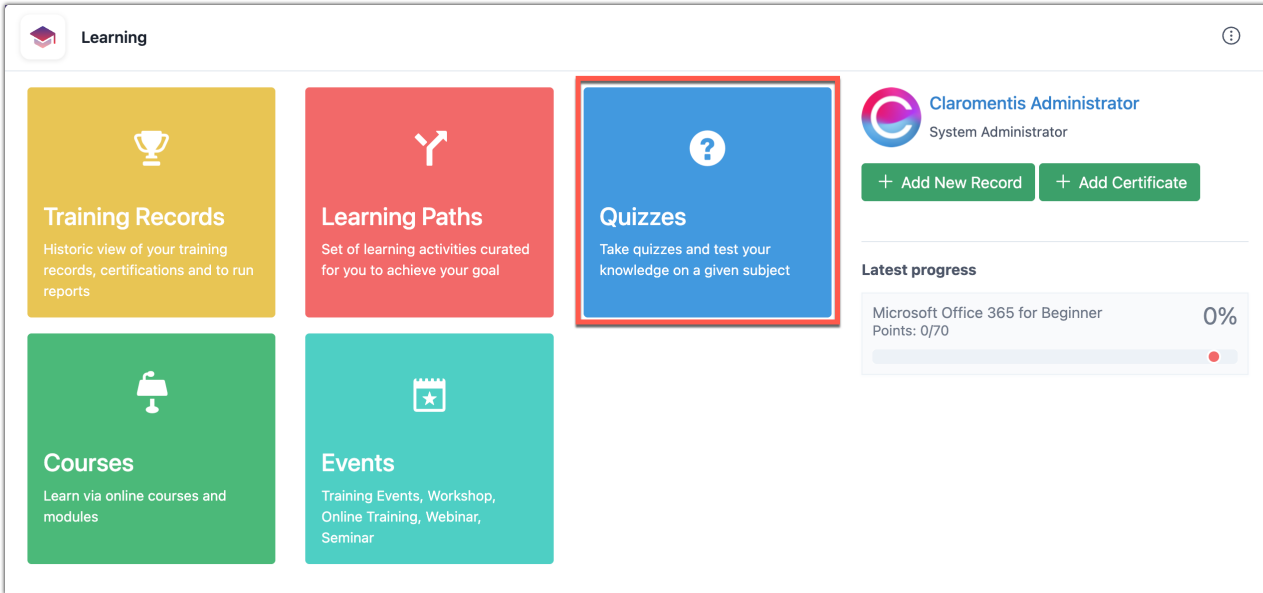
Please note: These are permissions to administer Quizzes. Permissions for users to take the Quizzes are set when each is created, as outlined [here](#).

The front-end

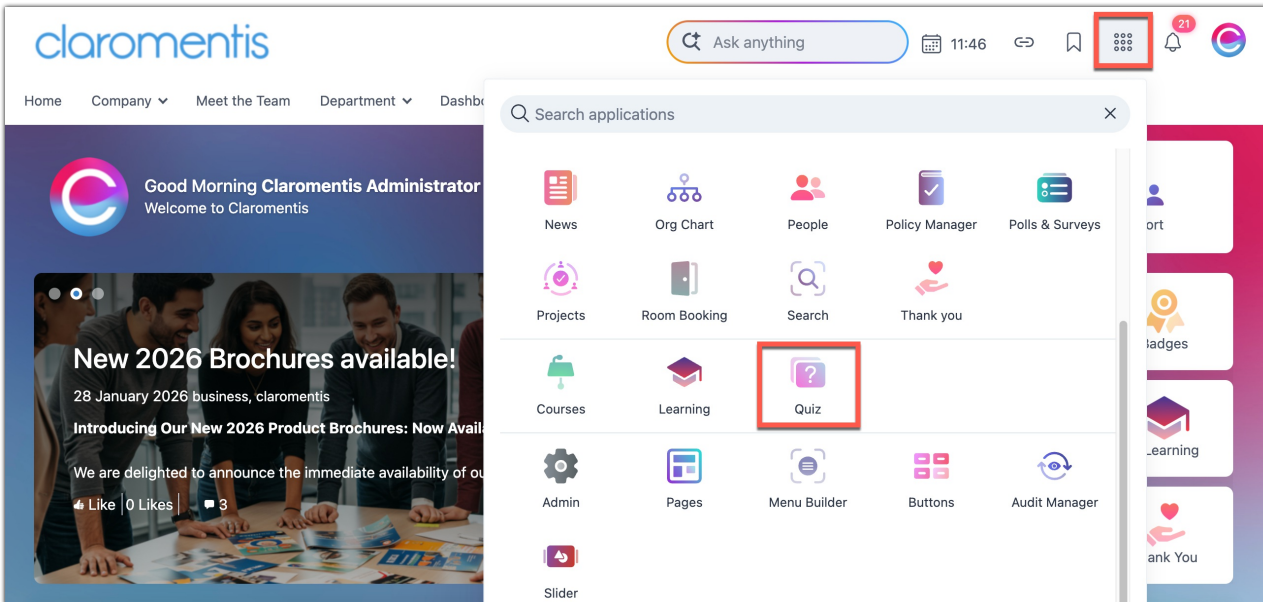
Access

The Quiz application can be opened by users in 2 ways:

1. From the Learning landing page

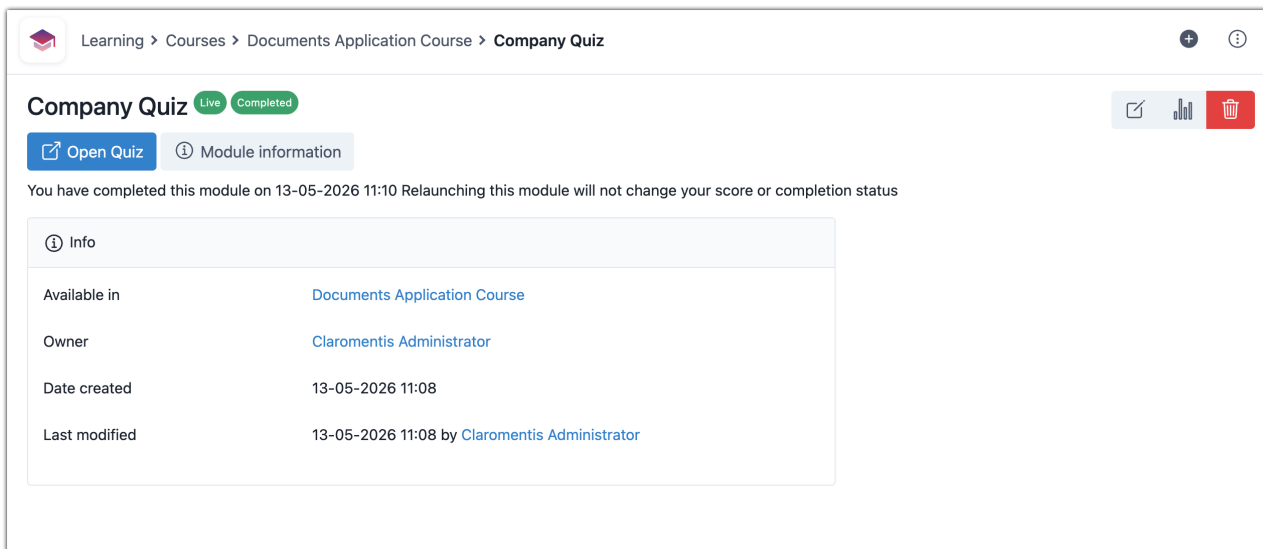


2. From the application list



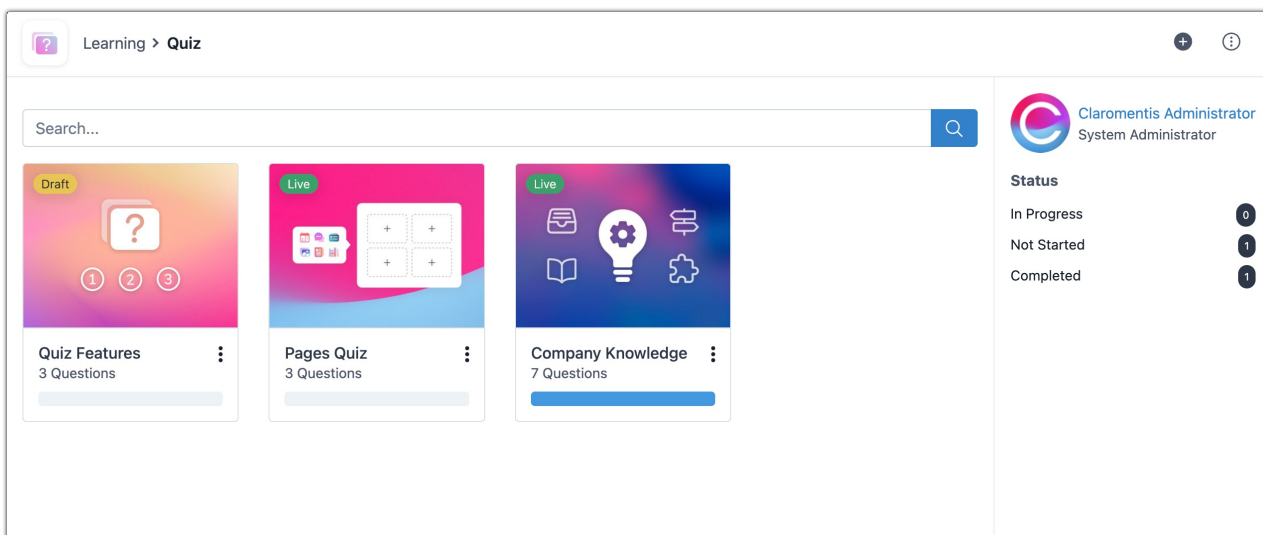
Additionally Quizzes can be used as modules in Courses.

Users can open specific Quizzes from the courses to take them, rather than needing to go to the application directly.



Landing page

When opening the Quiz application from the Learning area or the application menu, the user will be shown the landing page.



- Browsing Quizzes

Users can browse all quizzes for which they have permissions.


A list of quizzes is in the middle of the page with a search field above.

On the right are categories to filter by based on completion status.

- Taking Quizzes

Clicking into a Quiz from the landing page, users can take this to pass/fail based on the settings configured by the Quiz creator.

Learning > Quiz > Company Knowledge



Company Knowledge Live

Test your knowledge of our company's values, its history, and its goals.

Author: Claromentis Administrator

Questions: 7

Total Score: 70

Pass Mark: 42 (60%)

Attempts Left: Unlimited

[Start Quiz](#)

[Previous Attempts](#)

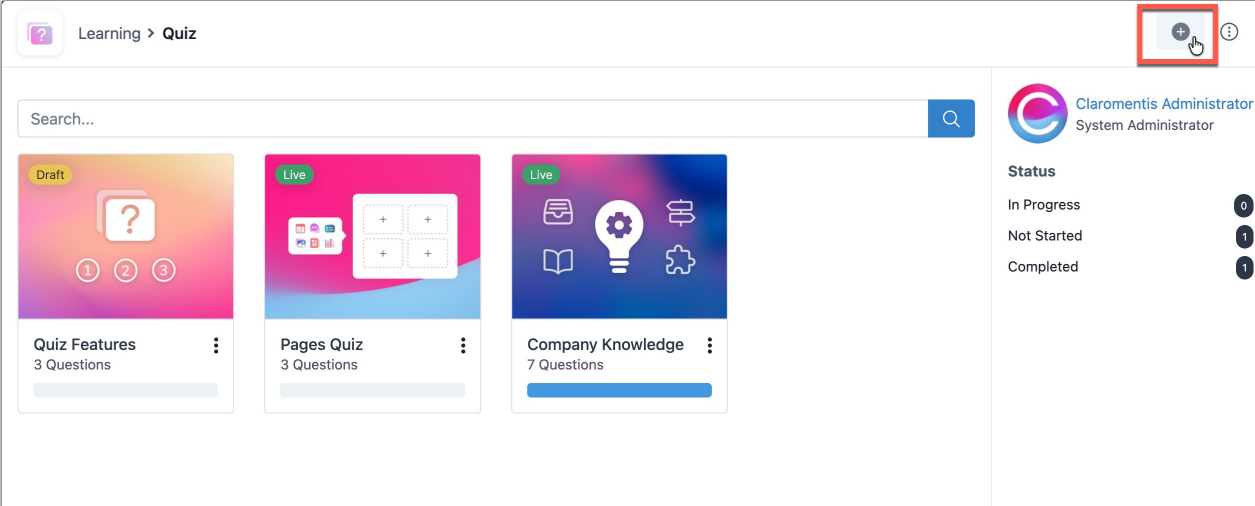
[Share](#) [Print](#) [Stats](#)

- Create a new Quiz

Users with permissions to create Quizzes will see the cross icon.

See our guide for more information on [creating a Quiz](#).

Learning > Quiz



Search...

Quiz Features (Draft) 3 Questions

Pages Quiz (Live) 3 Questions

Company Knowledge (Live) 7 Questions

Claromentis Administrator
System Administrator

Status

In Progress	0
Not Started	1
Completed	1

- 3 dot menu

Under the 3-dot menu are more options.

Any user with the permission to view statistics will see this area.

The Quiz admin side shortcut will only appear to those with application administrator rights.

Learning > Quiz

Search...

Draft

Quiz Features
3 Questions

Live

Pages Quiz
3 Questions

Live

Company Knowledge
7 Questions

Statistics

Quiz - Admin

Status

- In Progress 0
- Not Started 1
- Completed 1

- Statistics

Users with the permission to view this area under the 3 dots can see data on overall Quiz completion for those in existence

Learning > Quiz > **Statistics**

Overview

These statistics are based on each user's best attempt at each Quiz.

10 entries per page

Quiz Title	Users Completed	Total Score	Pass Mark	Avg. User Score	Avg. Time Taken	# of Questions	Pass / Fail Ratio
Company Knowledge	12 / 62 (19%)	70	42	50	00:24	7	Passed Failed
Pages Quiz	0 / 7 (0%)	30	21	0	00:00	3	
Quiz Features	0 / 61 (0%)	50	35	0	00:00	3	

Showing 1 to 3 of 3 entries

When in a quiz, users with permissions can see the data breakdown for that Quiz in particular

Learning > Quiz > **Company Knowledge**

Company Knowledge Live

Test your knowledge of our company's values, its history, and its goals.

Author: [Claromentis Administrator](#)

Questions: 7

Total Score: 70

Pass Mark: 42 (60%)

Attempts Left: Unlimited

[Start Quiz](#)

[Previous Attempts](#)



Company Knowledge – Quiz Statistics

Test your knowledge of our company's values, its history, and its goals.

Author: [Claromentis Administrator](#)

Questions: 7

Total Score: 70

Pass Mark: 42 (60%)

[Previous Attempts](#)

[Questions Breakdown](#)

Each user's best attempt at the Quiz.

[Export to CSV](#)

10 entries per page

< 1 2 >

Name	Date	Score	Results	Time Taken	Status	
Claromentis Administrator	13-05-2026 11:10	70	100%	00:01:16	✓	
Michael Hassman	18-07-2017 15:42	70	100%	00:00:32	✓	
Barclay Martin	27-06-2017 19:49	50	72%	00:00:46	✓	
Nicola Gibson	11-05-2017 15:23	10	15%	00:00:13	✗	
Mary Rees	11-05-2017 15:22	20	29%	00:00:12	✗	
Pippa Fraser	11-05-2017 15:22	30	43%	00:00:14	✗	
Jason Reid	11-05-2017 15:21	40	58%	00:00:14	✗	
Irene Gray	11-05-2017 15:21	50	72%	00:00:15	✓	
Frank Simpson	11-05-2017 15:20	60	86%	00:00:11	✓	
Connor Chapman	11-05-2017 15:19	60	86%	00:00:16	✓	
Claire Bond	11-05-2017 15:19	70	100%	00:00:21	✓	
Anne Wilkins	11-05-2017 15:18	70	100%	00:00:21	✓	

Showing 1 to 10 of 12 entries

Created on 20 May 2026 by [Hannah Door](#)

Tags: [administrator](#), [quiz](#)