



List of notifications from applications

Notifications are sent from the Intranet when certain actions are triggered across applications.

Below is a list of the triggers for the applications listed in Admin > System > Localisation > edit notification templates

If you do not see an Intranet action listed, there is no notification triggered for it.

Please raise any notification you think would be useful to include on our [Ideas portal](#) for the team to consider for future implementation.

Notification templates

Notification templates can be viewed and edited by sysadmins in Admin > System > Localisation > Edit notification templates.

Check out our guide on making changes to the templates [here](#).

A screenshot of the 'Admin > System > Localisation' interface. The page title is 'Localisation' with the subtitle 'Localisation and translation preferences for the system and applications.' Below this, there are three columns: 'Edit localisation', 'Your changes', and 'Original'. Each column contains a list of application categories: Core Apps, Anniversary, Announcements, Assets, Audit, Badges, and Blog. At the bottom of the page, there are several buttons: 'View/edit translation glossary', 'Check translations status', 'Add/edit languages', and 'Edit notification templates'. The 'Edit notification templates' button is highlighted with a red box.

List of notifications per application

The action that will trigger the notification is shown in the template title.

e.g. 'news.news_control.edited_news.twig' is the template that will be sent when a News article has been edited.

The circumstances around when exactly each trigger fires and who will receive the notification are covered in the corresponding article as linked below.

System

```
admin.test_message
comments.new_comment
comments.new_like
common.class.erms_schedule
common.password_policy
common.password_recovery
common.user.account_frozen
common.user_model.profile_outdated
common.webmail_functions.receipt_confirmation
courses.course_members
courses.courses_course.admin
courses.courses_course.edit
courses.courses_course.view
courses.courses_function.edit
courses.courses_function.view
courses.view_course_include.submit
courses.view_course_include
endorsements.user_endorsed
forum.edit_msg.new_topic
forum.edit_msg.reply
forum.forum_add_cat.subscribed_cat
forum.forum_function.category_users.notification_resp
forum.forum_function.category_users
forum.forum_function.reply_users.notification_resp
forum.forum_function.reply_users
forum.forum_function.thread_users.notification_resp
forum.forum_function.thread_users
forum.forumadmin.subscribed_forum
notification.doc.action_change
notification.doc.action_content_change
notification.doc.action_delete
notification.doc.action_undelete
notification.folder.action_change
notification.folder.action_content_add_doc
notification.folder.action_content_add_folder
notification.folder.action_content_change_doc
notification.folder.action_content_delete_doc
notification.folder.action_content_delete_folder
notification.folder.action_content_undelete_doc
notification.folder.action_content_undelete_folder
notification.folder.action_delete
notification.folder.action_undelete
notification.system.license_limit_reached
share.link
surveys.reminder
```

Announcements

```
announcements.it_is_announced
```

Digital Asset Manager

```
assets.change_asset
```

Audit Manager

```
audit.action_new
audit.action_stage
audit.action_update
audit.actions_progress
audit.audit_new
audit.audit_stage
audit.audit_update
audit.response_progress
```

Badges

```
badges.awarded
```

Blog

```
blog.blog_control.added_blog
blog.blog_control.blog
blog.blog_control.edited_blog
blog.blog_control.your_blog
```

Calendar

```
calendar.document_notify
calendar.event_notify.delete
calendar.event_notify.invite
calendar.event_notify.uninvite
calendar.event_notify.update
calendar.publish_notify
calendar.tool_kit.reminder
calendar.tool_kit.system_reminder
```

Discuss & Task

```
discuss.discussion.added
discuss.discussion.commentadded
discuss.discussion.event.commentadded
discuss.discussion.note.commentadded
discuss.discussion.replyadded
discuss.discussion.task.commentadded
discuss.discussion.updated
discuss.event.added
discuss.note.added
discuss.task.added
discuss.task.updated
```

Documents

```
documents.admin_cancelled_editing
documents.checkout_notification
documents.doc_send_notify
documents.draft_approval_notification
documents.draft_delete_notification
documents.draft_rejection_notification
documents.new_document_added
documents.schedules.notification
documents.take_responsibility
documents.workflows.notify_action_executed
documents.workflows.notify_action_feedback
documents.workflows.notify_action_ic
documents.workflows.notify_owner_transition
documents.workflows.notify_transition
documents.workflows.notify_transition_all
documents.workflows.notify_transition_none
documents.workflows.notify_transition_one
documents.workflows.transition_reminder
```

Events

```
events.admin.user_joined
events.admin.user_requested
events.organiser.status_updated
events.organiser.user_withdrew
events.user.approved
events.user.attending
events.user.cancelled
events.user.capacity.increased
events.user.declined
events.user.invited
events.user.manager_added
events.user.manager_removed
events.user.now_waiting
events.user.updated
events.user.withdrawn
```

Expenses

```
expenses.approved
expenses.approved_finance
expenses.new_note
expenses.processed
expenses.rejected
expenses.returned
expenses.submitted
```

Holiday

```
holidays.hpnotifier.changes_my_holidays
holidays.hpnotifier.changes_your_holidays
holidays.hpnotifier.new
holidays.request.approved
holidays.request.cancel_canceled
holidays.request.cancel_requested
holidays.request.canceled
holidays.request.created
holidays.request.declined
holidays.request.deleted
holidays.request.updated
```

HR

```
hr.invite
hr.notification
hr.password.reset
hr.reminder
```

Knowledge Base

```
knowledgebase.article.new_comment
knowledgebase.article.new_like
knowledgebase.article.archived
knowledgebase.article.drafted
knowledgebase.article.edited
knowledgebase.article.published
knowledgebase.article.submission_edited
knowledgebase.article.submitted
knowledgebase.new_category_expert
knowledgebase.new_question
knowledgebase.question.new_comment
knowledgebase.question.new_comment_reply
knowledgebase.question.new_like
knowledgebase.question.own_comment
knowledgebase.question.own_comment_reply
knowledgebase.question.archived
knowledgebase.question.edited
knowledgebase.question.published
```

Learning

```
learning.certificate_expiration
learning.certificate_notify
learning.path_moderator
learning.path_participant
learning.record_notify
```

e-Learning (LMS)

```
lms.course-congratulation
lms.course_completed
lms.course_notify
lms.course_reminder_complete
lms.course_reminder_enrol
lms.course_validity
lms.module_reminder
lms.module_validity
```

News

```
news.new_comment_added
news.news_control.added_news
news.news_control.deleted_news
news.news_control.edited_news
news.news_control.news
news.news_control.your_news
```

Panels & People

```
panels.peopleadmin_edituser.new_user_email_notification
panels.peopleadmin_edituser.user_modified_email_notification
people.users_admin_logger.power_user_activity
```

Policy Manager

```
policy.all_accepted
policy.comment
policy.consultation
policy.distribution
policy.new_version
policy.ratification
policy.recall
policy.review_due
policy.review_reminder
policy.unrecall
```

Projects

```
projects.added_team_members
projects.added_to_project_team
projects.assigned_to_task
projects.new_task_added
projects.new_topic_added
projects.project_deleted
projects.project_discussion_posted
projects.project_file_added
projects.project_reply_posted
projects.project_responsibility_changed
projects.project_role_changed
projects.project_status_change
projects.project_update
projects.task_completion
projects.task_deleted
projects.task_discussion_posted
projects.task_due_today
projects.task_file_added
projects.task_overdue
projects.task_reply_posted
projects.task_updated
```

Publish

Legacy application that no longer exists (these templates are inactive and will eventually be removed from the product)

Quiz, Poll & Survey

```
quiz.added
quiz.modified
quiz.poll_submission
quiz.results
quiz.survey_submission
```

Reports

```
reports.scheduled_email
```

Room Booking

```
rooms.rb_confirmation
rooms.rb_fac_confirmation
rooms.rbnotificator.fac_booking_changed
rooms.rbnotificator.fac_booking_created
rooms.rbnotificator.fac_booking_deleted
rooms.rbnotificator.room_booking_changed
rooms.rbnotificator.room_booking_created
rooms.rbnotificator.room_booking_deleted
```

Search

```
search.suggestion_request_created  
search.suggestion_request_implemented
```

Tasks

```
task.added  
task.assigned_overdue  
task.due_today  
task.updated  
task.yours_overdue
```

Thank You

```
thankyou.new_thanks  
thankyou.new_thanks_manager
```

Created on 1 June 2026 by [Hannah Door](#). Last modified on 24 June 2026

Tags: [application](#), [email](#), [notification](#)