

In this article, you will be given an overview of the admin area of the Org Chart application.

The Org Chart admin panel consists of two sections Org Chart List and Permissions

The admin side & course permissions

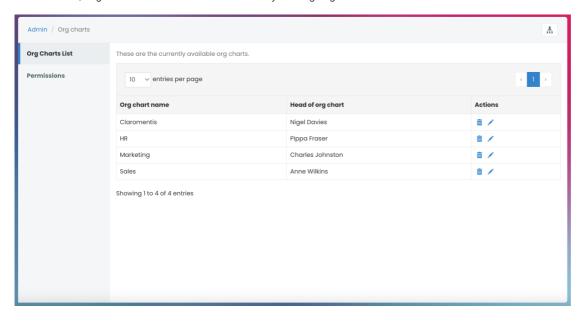
To access the admin panel of the Org Chart application, you will need to be granted permission as an Org Chart admin.

For more information on how to assign sysadmins, clickhere.

Org Chart list

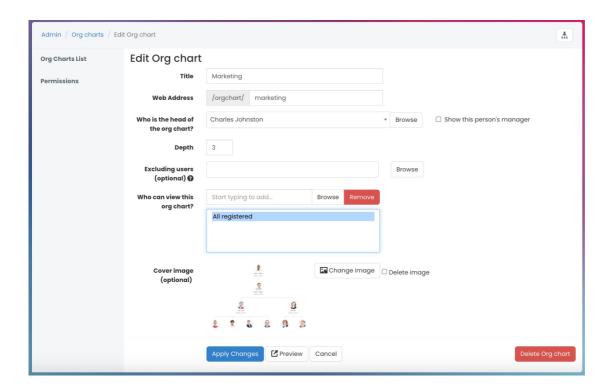
When accessing the Org Chart List section, you will be presented with all org charts.

In this section, Org Chart admins can delete and edit any existing Org chart.



To delete an org chart, click on the **Delete** (bin) icon. Please be aware that a deleted chart cannot be restored and you may have to create the chart again.

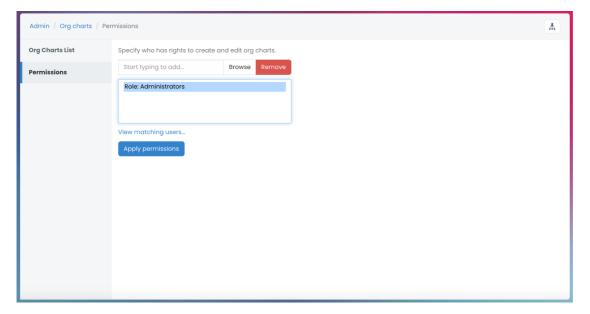
To edit an org chart, click on the Edit (pencil) icon. This will allow you to make all changes, similar to the front-end of the application.



Permissions

In the **Permissions** section, you can set up the front-end permissions of the Org chart application.

Any user specifed in the permissions field can create & edit any existing org chart from the front-end of the application.



Reminder: Ensure only appropriate users have been granted front-end permissions as these users will be able to create, edit and delete any existing org chart. Deleted content is permanently removed and cannot be restored.

Last modified on 1 December 2023 by Hannah Door

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