



claromentis

Pages Component Guide

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## Documents & Policies

### **Documents**

Show the contents of a particular folder from the Document Management System.

### **Policy Mandatory Read**

A list of company policies that the user must read and comply with.

## News and Announcements

### **Announcements**

Present an information bar to display any high priority messages.

### **News**

The most recent news articles by channels.

### **what's New**

A list of the most recently added documents and Knowledge Base articles.

### **RSS Reader**

A list of items from any external RSS feed.

### **Slider**

Images that will slide to the next item automatically every few seconds.

## People, Communications & Social

### **Anniversaries**

Show a list of staff with a current or upcoming birthday or work anniversary.

### **Discuss**

A discussion stream for collaboration or social engagement.

### **Discussions List**

A list of discussions available to the user.

### **Thank You**

Allow user to thank one another, and see thanks submitted by others.

### **Greeting**

Show a message to the user such as "Good morning Jane Smith"

### **People List**

Show a grid of users from a user group or role.

### **Polls**

Show a list of active polls, or one poll in particular

### **Surveys**

Show a list of surveys available to the user

### **Social Feed**

Show Facebook and/or Twitter feeds.

## Calendar, Occasions and Events

### **Calendar Events**

Show a list of upcoming calendar items.

### **Anniversaries**

Show a list of staff with a current or upcoming birthday or work anniversary.

### **Who's Out**

A list of employees not in the office, according to Holiday Planner app.

### **Events**

A list of upcoming events that the user has the option to attend.

### **Mini-Calendar**

A month-to-view calendar.

### **Analog World Clock**

Show a row of analog clocks for different timezones.

## Productivity & Shortcuts

### **Current Weather**

Display the weather at a location of your choice

### **SLA**

Show how many E-Forms tickets are in or out of their Service Level Agreement time.

### **Fast Access Buttons**

Add shortcut buttons to your page.

### **My Projects**

A list of projects within which the user is defined as a team member.

### **My Tasks**

A list of tasks, from the Projects application, that are assigned to the user.

### **Open Items**

A list of tickets from an E-Form project.

## Photos, Videos & Text

### **Image**

Upload, crop, and display an image on your page.

### **Text**

Add text to your page using a simple text editor.

### **Video**

Add a video to your page by adding its web address.

### **Gallery List**

Show a list of image galleries available to the user.

### **Greeting**

Show a message to the user such as "Good morning Jane Smith"

## Embed and Custom

### < > Embed

Add in embeddable code from another site or widget.

### < > Site (iframe)

Embed an external webpage within your page.

### < > Your own Component

Create a component with your own HTML, CSS and JS.

## Learning & Knowledge Base

### Articles

A list of recently added Knowledge Base articles.

### Questions

A list of questions recently asked by users within the Knowledge Base application.

### Completed Courses

A list of E-Learning courses the user has completed.

### Mandatory Courses

A list of E-Learning courses the user must complete.

### Blog

Preview the latest posts from blog channels the user is subscribed to.

[Explore Pages](#)

Component

## Dashboard



### Dashboard

A graph of the status breakdown of submitted E-forms tickets.



### Form List

A list of your most commonly accessed Infocapture E-forms.



### Handler

A graph of the current handlers (responsible individuals) of E-forms tickets.



### Open Items

A list of tickets from an E-form project.



### Polls

Show a list of active polls, or one poll in particular.



### Stock Price

The change in stock price of your chosen companies.



### SLA

Show how many E-forms tickets are in or out of their Service Level Agreement (SLA) time.



### Tickets Submitted

A graph of the number of tickets submitted to an E-form project.

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Last modified on 2 October 2025 by [Hannah Door](#)

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