



## Pages Component Guide

## Documents & Policies



### Documents

Show the contents of a particular folder from the Document Management System.



### Policy Mandatory Read

A list of company policies that the user must read and comply with.

## News and Announcements



### Announcements

Present an information bar to display any high priority messages.



### News

The most recent news articles by channels.



### what's New

A list of the most recently added documents and Knowledge Base articles.



### RSS Reader

A list of items from any external RSS feed.



### Slider

Images that will slide to the next item automatically every few seconds.

## People, Communications & Social



### Anniversaries

Show a list of staff with a current or upcoming birthday or work anniversary.



### Discuss

A discussion stream for collaboration or social engagement.



### Discussions List

A list of discussions available to the user.



### Thank You

Allow user to thank one another, and see thanks submitted by others.



### Greeting

Show a message to the user such as "Good morning Jane Smith"



### People List

Show a grid of users from a user group or role.



### Polls

Show a list of active polls, or one poll in particular



### Surveys

Show a list of surveys available to the user



### Social Feed

Show Facebook and/or Twitter feeds.

## Calendar, Occasions and Events



### Calendar Events

Show a list of upcoming calendar items.



### Anniversaries

Show a list of staff with a current or upcoming birthday or work anniversary.



### Who's Out

A list of employees not in the office, according to Holiday Planner app.



### Events

A list of upcoming events that the user has the option to attend.



### Mini-Calendar

A month-to-view calendar.



### Analog World Clock

show a row of analog clocks for different timezones.

## Productivity & Shortcuts



### Current Weather

Display the weather at a location of your choice



### SLA

Show how many E-Forms tickets are in or out of their Service Level Agreement time.



### Fast Access Buttons

Add shortcut buttons to your page.



### My Projects

A list of projects within which the user is defined as a team member.



### My Tasks

A list of tasks, from the Projects application, that are assigned to the user.



### Open Items

A list of tickets from an E-Form project.

## Photos, Videos & Text



### Image

Upload, crop, and display an image on your page.



### Text

Add text to your page using a simple text editor.



### Video

Add a video to your page by adding its web address.



### Gallery List

Show a list of image galleries available to the user.



### Greeting

Show a message to the user such as "Good morning Jane Smith"

## Embed and Custom

### < > **Embed**

Add in embeddable code from another site or widget.

### < > **Site (iframe)**

Embed an external webpage within your page.

### < > **Your own Component**

Create a component with your own HTML, CSS and JS.

## Learning & Knowledge Base



### **Articles**

A list of recently added Knowledge Base articles.



### **Questions**

A list of questions recently asked by users within the Knowledge Base application.



### **Completed Courses**

A list of E-Learning courses the user has completed.



### **Mandatory Courses**

A list of E-Learning courses the user must complete.



### **Blog**

Preview the latest posts from blog channels the user is subscribed to.

Explore Pages  
Component

## Dashboard



### **Dashboard**

A graph of the status breakdown of submitted E-forms tickets.



### **Form List**

A list of your most commonly accessed Infocapture E-forms.



### **Handler**

A graph of the current handlers (responsible individuals) of E-forms tickets.



### **Open Items**

A list of tickets from an E-form project.



### **Polls**

Show a list of active polls, or one poll in particular.



### **Stock Price**

The change in stock price of your chosen companies.



### **SLA**

Show how many E-forms tickets are in or out of their Service Level Agreement (SLA) time.



### **Tickets Submitted**

A graph of the number of tickets submitted to an E-form project.

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