Power users

The article aims to show the Power Users feature in the People application. This feature will allow you to give certain users access to the People Admin panel on a more restrictive level.
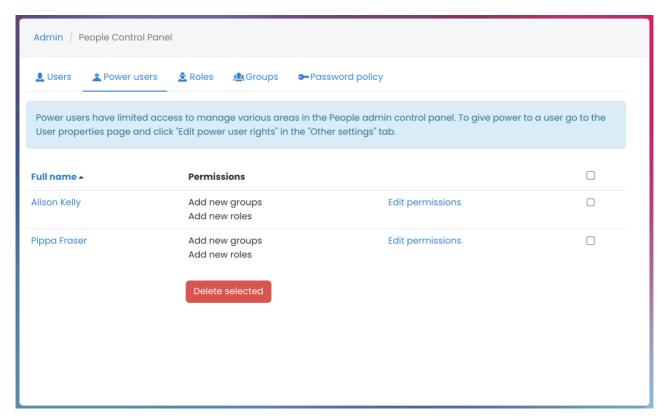
The information below is outlined in the video.

What is a power user?

Power users are specific users who are not necessarily People Admins but have limited access to the back-end of the People application.
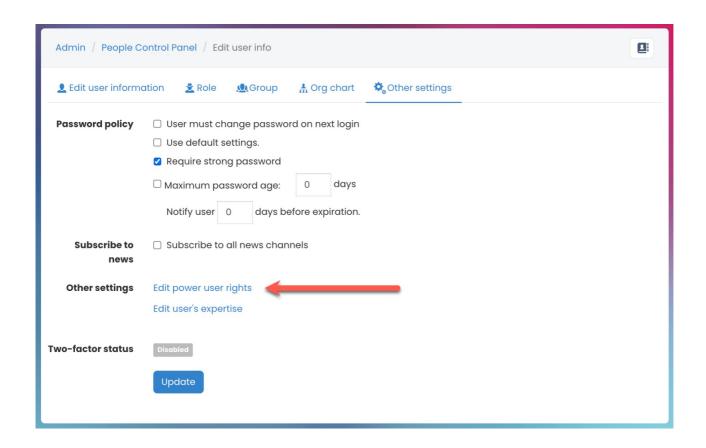
You can configure these users to create new and edit existing accounts while alerting administrators to any change they apply.

To view a list of Power Users & their permissions, navigate to **Admin > People > Power users**.
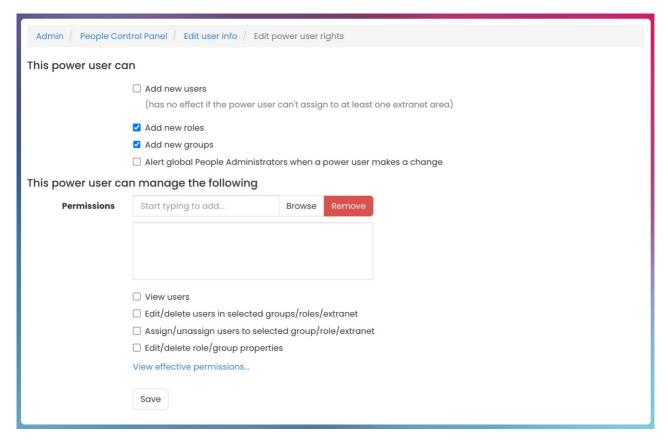

How to set up a power user

1. Head to **Admin > People**, and select the user you wish to make a Power user.

2. Navigate to the **Other settings** tab and click on the **Edit power user rights** option.

3. You can determine what the user can do by checking the appropriate boxes and applying the permissions accordingly.
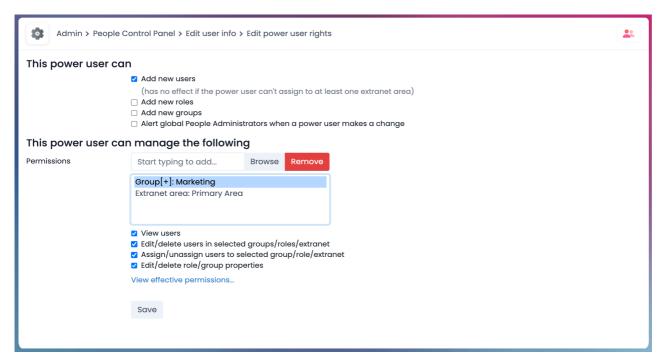

You can control permissions for power users even more by allowing them to only manage specific Users/Roles/Groups and not all users in your system.

Key points for Power users:

- Do not assign Power user rights to the 'All Registered' group. This group includes every user on the site, while Power users should be responsible only for specific groups

- If a user needs to manage all users, they should be assigned as an Application Administrator for the People application instead of being made a Power user
- Power users must have 'Assign' permission for at least one Extranet area to add new users

e.g. In this scenario, the Power user will be able to add new users, edit and manage users within the 'Marketing' group, but no one else. Their power user rights mean they can navigate to the admin side to perform these duties, and only those in the 'Marketing/ group will appear and be editable.