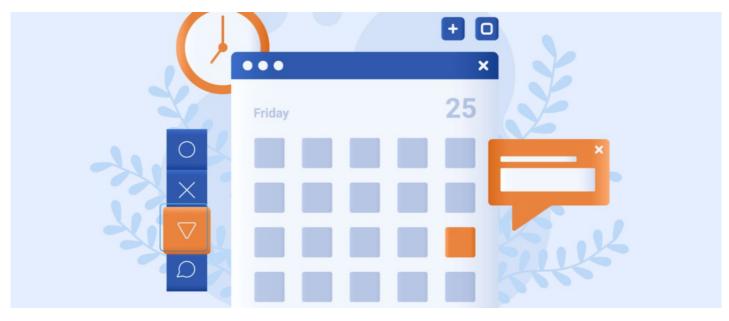
Link to article: https://discover.claromentis.com/knowledgebase/articles/265



How to Display Claromentis Calendar in Gmail

The guide will cover how you can display events from Claromentis Calendar in your Google Calendar.

Adding to google calendar

1. Head to Applications > Calendar.

2. Select the calendar in Claromentis you wish to export.

In this example, Calendar A, B, and C calendars are selected.

	Calendars				×	for? 🛄 18:31	5 Q
Calendar	Sort by Date created $$	+				+ Add Event	*
Today < >	 Personal calendars Admin Availability I'm Invited 	 Group calendars Social Meetings (1) 	Shared calendars Charles' calendar	System calendars Common holidays Team holidays	96	ek Month [
Full Day 08:00 09:00 10:00 10:00	+ Add new calendar	Marketing 0 Sales 0 Super Demo Refre 0 Claromentis Test 0 Calendar A 0 Calendar B 0 Calendar C 0		2 Events			
12:00				Close	е		
14:00							
15:00							
16:00							
17:00							
18:00							

3. Select More and click Export Calendar.

Today	< > 27 Nov	ember – 3 December 2	023			Calendars Day W	eek Month 🔳
	Mon, 27 Nov	Fri, 1 Dec	Sat, 2 Dec	Settings			
ull Day	1101, 27 100	Tue, 28 Nov	Wed, 29 Nov	Thu, 30 Nov	111,1000	541,2000	₪ Link to this page
08:00							
					-	\rightarrow	Export
09:00						<i>p</i>	
10:00							
11:00							
12:00							
13:00							
13.00							
14:00							
15:00							
16:00							
17:00							

4. Click on **Create URL** to generate a URL to this calendar.

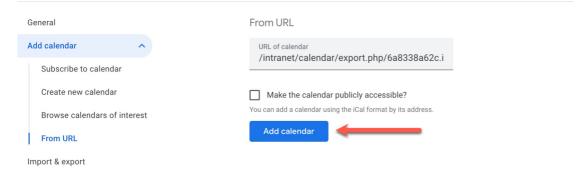
		Exp	port		*	What are you looking	g for? 🛅 18:40 👊
Calend	lar		Select calendars	Group calendars ~			🕇 Add Event
Today	< > 27 Nov	vember – 3 D		O one-off () Create URL		lendars Day W	eek Month 🔳 🗄
	Mon, 27 Nov	Tue, 28	from	1 month before 🗸 🗸		Sat, 2 Dec	Sun, 3 Dec
Full Day			to	3 months from today 🗸 🗸			
08:00				omontasinon today			
09:00		h	tps://ronnie-thi	teen-demo.myintranet.com/intranet/calend	ar/export 🔊		
10:00							
11:00				©Edit iCal links Close	Create URL		
12:00							
13:00							
14:00							
15:00							
16:00							
17:00							
18:00							

5. In your Google Calendar, select Add from URL located under Other Calendars.

;	6	7	8	9	10	11	20:00	12:00
12	13	14	15	16	17	18		
19	20	21	22	23	24	25	21:00	13:00
26	27	28	29	30	1	1 2 22:00		14:00
3	4	5	6	7	8	9	22.00	14.00
							23:00	15:00
Uni	ted K	ingdo	om Ti	1	8:46	6	00:00	16.00
Me	et w	ith					00:00	16:00
				-	Su	bscrib	e to cale	ndar
é	s" S	earch	1 for	peop				
					Cre	eate n	ew calen	dar
My calendars Browse calendars of interest								
\checkmark	Tas	ks						
					Fro	om UR	L	
					Im	port		
Ot	her c	alend	dars					
\checkmark	Holi	idays	in Ca	anada	а		06:00	22:00

6. Paste the calendar URL and select Add Calendar.

← Settings



7. Confirm calendar import under Other Calendars.

	R. U . U U	1 81 9 9		
19 20 21 22 23 24 25				
26 27 28 29 30 1 2	21:00	13:00		
3 4 5 6 7 8 9				
	22:00	14:00		
United Kineders Ti 10.05				
United Kingdom Ti 19:05 🌜	23:00	15:00		
Meet with	00:00	16:00		
Search for people				
	01:00	17:00		Tip: It might take up to 24
My calendars 🔨 🔨	02:00	18:00		
_	03:00	19:00		
🔽 Veronica Kim	03:00	19:00		
Tasks	04:00	20:00		
	04.00	20.00		
Other calendars + 🔨	05:00	21:00		
	06:00	22:00		
myintranet.com/intranet/c				
hours for changes to show		r Coogle Calendar		
noors for chunges to show	, in gou	i Google Caleriaal.		

Last modified on 30 November 2023 by Hannah Door

Created on 11 February 2016 by Michael Christian Tags: calendar, google, integration, gmail