



# How to Add a Topic in Forums

## How to add topics



Go into Applications > Forums. You will then be displayed the Forum List, and its boards and corresponding categories.

**Forum List** Jump to category - Select from the list -

Forum

	Test Board	Topics	Posts	Last Post
 	Test 1	1	1	19.03.2014 13:49


	HR Board For all things HR related!	Topics	Posts	Last Post
 	Recruitment Recruitment related things	1	3	28.03.2014 11:40

Search for

Navigate to a category that you wish to add a topic to, and click Add New Topic.

You will then be taken to a page where you can enter the details of your new topic.



 Depending on how permissions are set up, your topic may not be published until a user with the relevant rights approves it.

---

Last modified on 30 November 2023 by [Hannah Door](#)

Created on 28 April 2014 by [Kerensa Johnson](#)

Tags: [forum](#), [create](#)