Link to article: https://discover.claromentis.com/knowledgebase/articles/1111/expenses-notifications

Expenses notifications

We will provide an overview of all available Expenses notifications.

Templates for each language can be viewed and edited from **Admin > System > Localisation > Edit templates > Expenses**

Expenses

English	U.S. International	Russian
French	German	Portuguese (Brazil)
Spanish	Dutch	Czech
Polish	Greek	Arabic
Kurdish	Hungarian	Uzbek

Notification not sending?

Remember: The type of notification received by users, e.g. email, in-system, none, etc will depend on their preferences as outlined here.

If a notification is not evident, check that the recipient's preferences are set to receive this as they would expect first.

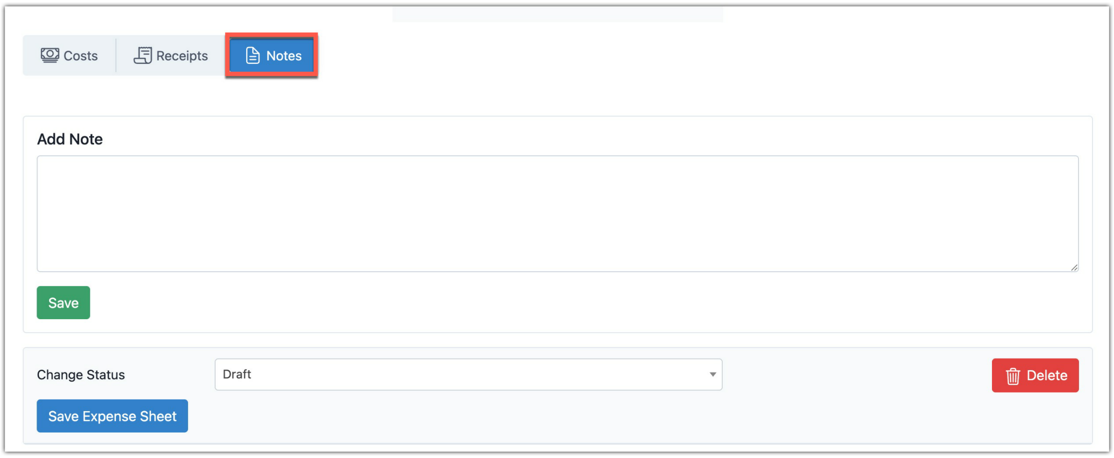
Browse all our guides on the Expenses application here

expenses.approved

This will be sent to the submitter of an expense and the 'finance team' when it has been set to 'approved'by a user with permission.

expenses.new_note

This will be sent to the submitter of the expense when a comment has been left on their sheet in the 'Notes' tab.



expenses.rejected

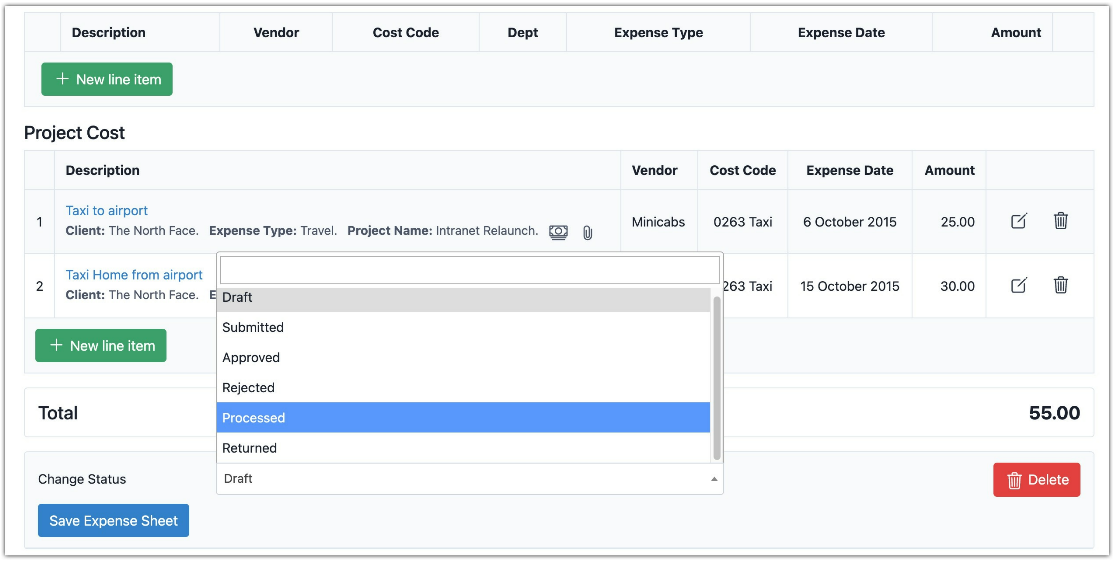
This will be sent to the submitter of an expense when it has been set to 'rejected'by a user with permissions.

expenses.submitted

This will be sent to all 'expenses admins' when an expense has been created, so it can be actioned.

expenses.approved_finance

This will be sent to all 'finance admins' when an expense has been put into 'approved' status by a user with permissions. (Finance admins can only change the status from Approved > Processed)



expenses.processed

This will be sent to the submitter of an expense when it has been put into 'processed' statusby a finance admin or other user with permission to do so.

expenses.returned

This will be sent to the submitter of an expense when it has been put into 'returned' statusby a finance admin or other user with permission to do so.

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