

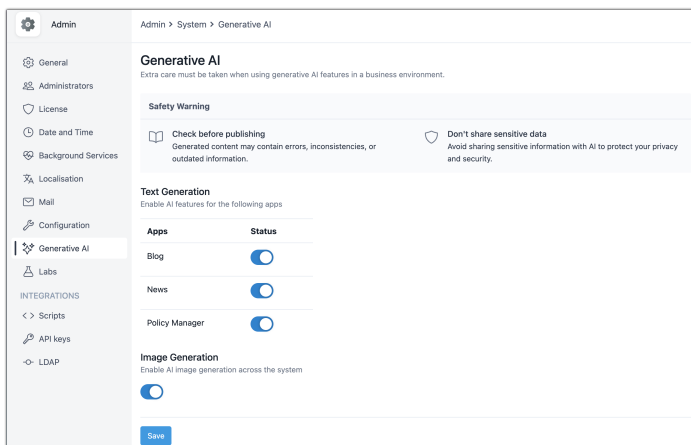


How to use Claromentis AI

In Claromentis v10, we have implemented [AI features](#) in some applications using Google Gemini Flash.

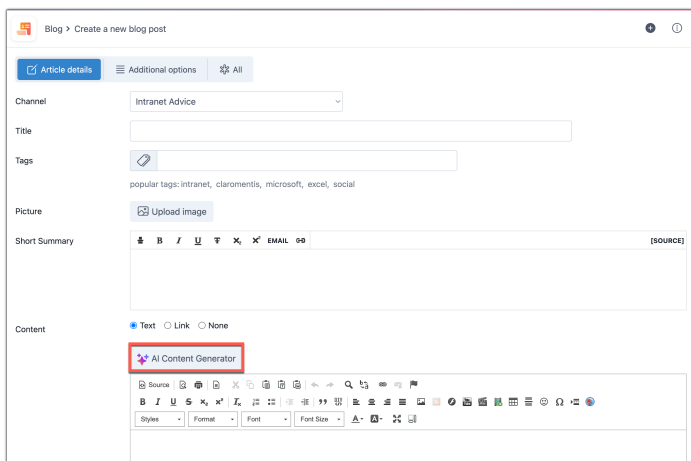
This guide will list where the AI features are available and how they can be used.

AI features are disabled by default, but can be toggled by a [sysadmin](#) at any time from Admin > System > Generative AI

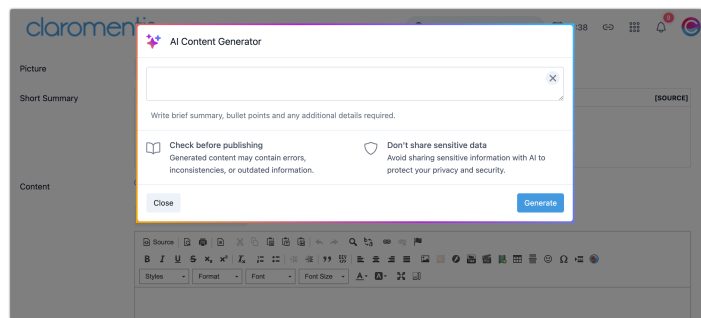


Blog

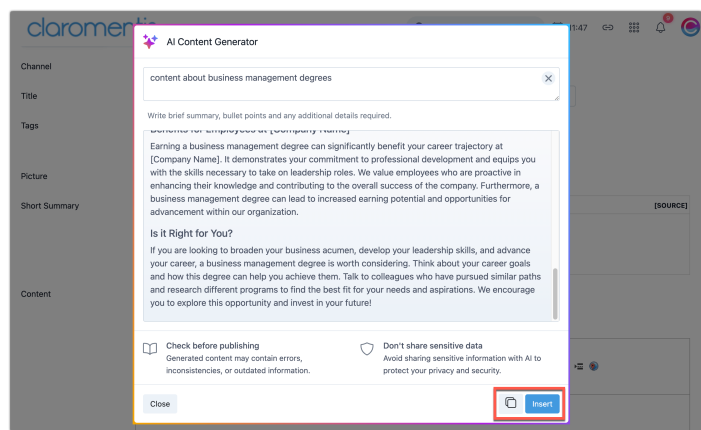
When the AI option is enabled, a button will appear when creating a new post:



Enter prompts and click 'generate' to receive text from the AI:

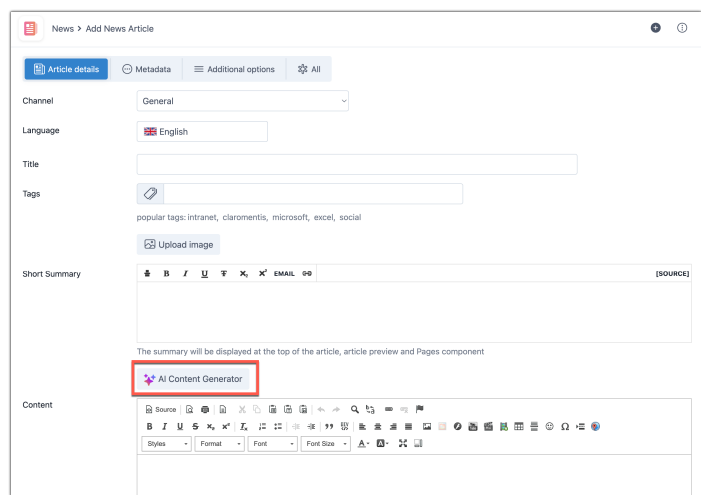


Once the AI finishes, use the 'copy' icon to copy its output or simply click 'insert' to add this into the post body.

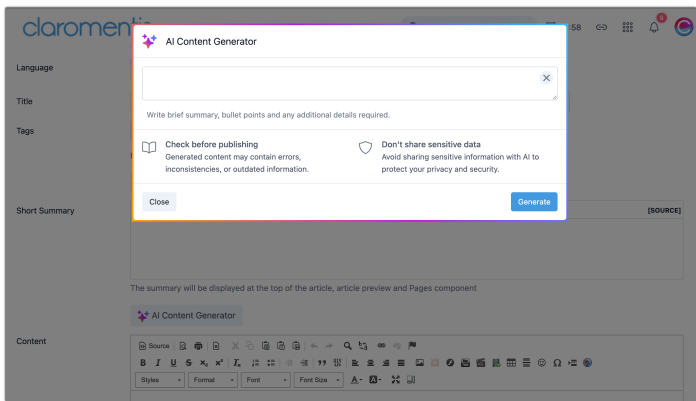


News

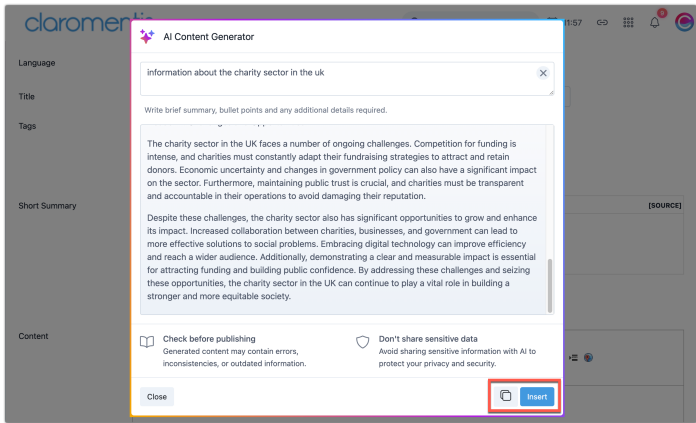
When the AI option is enabled, a button will appear when creating a new article:



Enter prompts and click 'generate' to receive text from the AI:

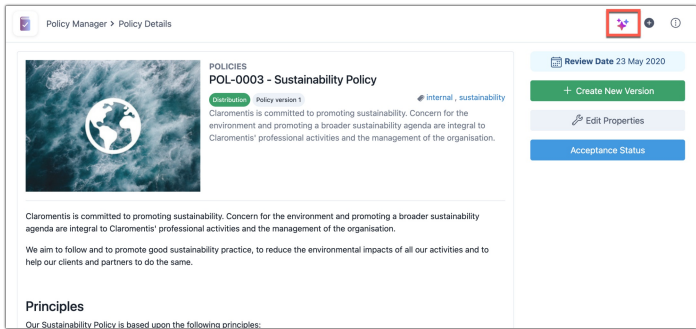


Once the AI finishes, use the 'copy' icon to copy its output or simply click 'insert' to add this into the article body:

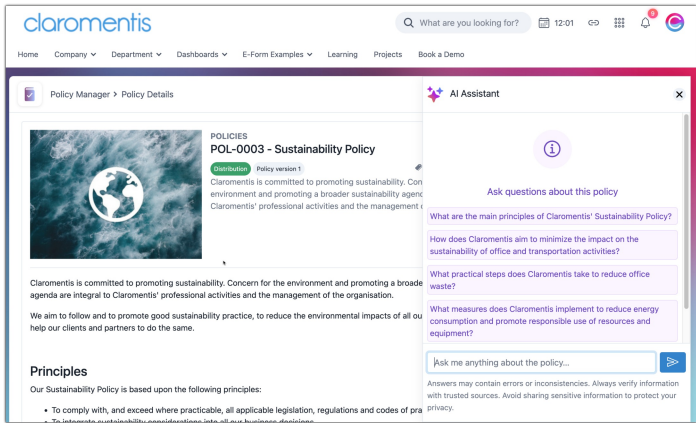


Policy Manager

When the AI option is enabled, the AI assistant button will appear to users when viewing a policy.



Clicking on this will open a chat window:



The AI provides questions based on the policy content, and the user can click on to see the answer, or the user can enter their own prompt/question for the AI to respond to.

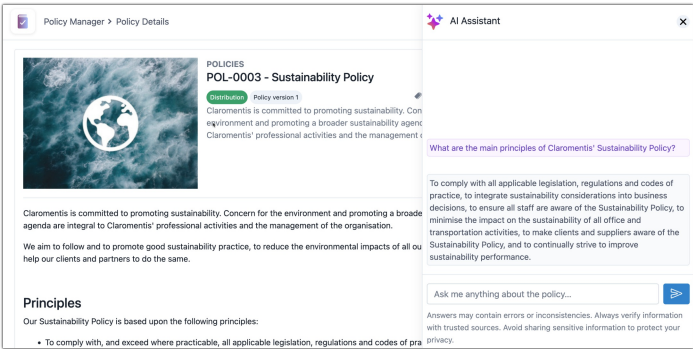
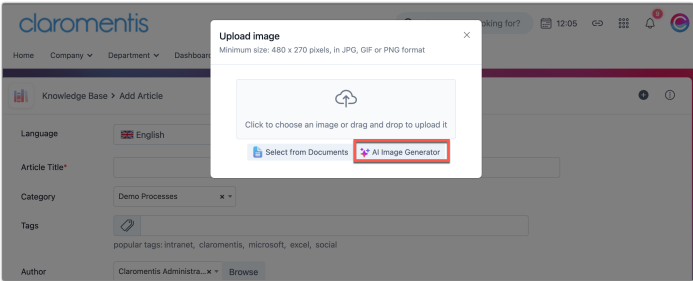
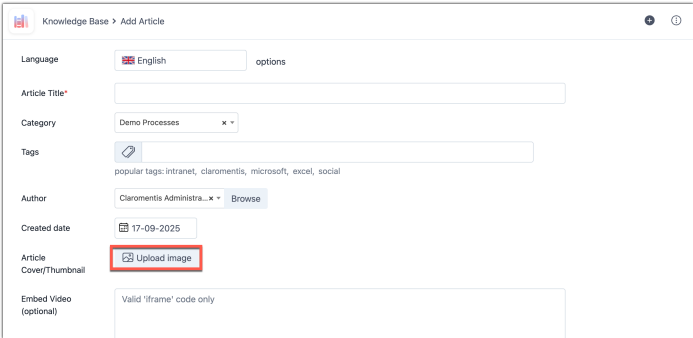


Image Generation

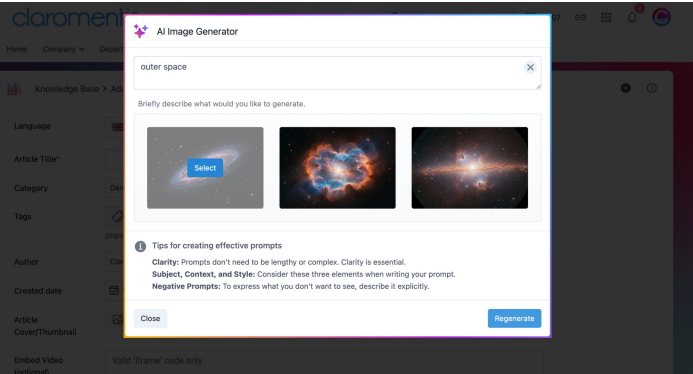
When the AI option is enabled, all 'upload image' facilities available in Claromentis will have an 'AI image generator' button

e.g. News, KB, Blog & Policy manager, Events,



Enter a prompt, and the AI will create 3 images.

Hover over one and click 'select' to set this as the image on your content (and progress to crop tool), or click 'regenerate' and the AI will create 3 new images in place of the previous.



Audit log

We have added a filter in the audit log to record the prompts or texts users enter into AI areas.

This allows administrators to check entries if required.

Admin > Audit > View logs

From

17-09-2025

00:00

To

17-09-2025

12:39

User name

Category

Generative AI

All items

CSV delimiter

Comma (,)

Semicolon (;)

Get CSV file

View

Date/Time	User name	Impersonated user	IP address / Proxy IP	Type	Category	Subcategory	Object	Details
17-09-2025 11:47	Claromentis Administrator		161.35.160.204	SUCCESS	Generative AI	Text Prompt	" (Object ID: 0)	Prompt: "content about business management degrees"
17-09-2025 11:54	Claromentis Administrator		161.35.160.204	SUCCESS	Generative AI	Text Prompt	" (Object ID: 0)	Prompt: "information about deforestation, can be basic"
17-09-2025 11:54	Claromentis Administrator		161.35.160.204	SUCCESS	Generative AI	Text Prompt	" (Object ID: 0)	Prompt: "information about the charity sector in the uk"
17-09-2025 12:07	Claromentis Administrator		161.35.160.204	SUCCESS	Generative AI	Image Prompt	" (Object ID: 0)	Prompt: "outer space"

Created on 17 September 2025 by [Hannah Door](#)

Tags: [ai](#), [prompt](#), [gemini](#)