

Introduction

The Slider application allows sliders of images to be created, each slide can have accompanying text and a URL destination when clicked.

A corresponding component allows these to be displayed on Intranet pages.

Sliders can be created for a variety of uses, depending on the information you want to display to users or offer them for interaction.

A sysadmin of your site will need to make some users application administrators of Slider first, so they can follow the rest of this guide.

The admin side

The users chosen to be application administrators of Slider can access its admin side from Applications Admin > Slider.

There is only one option for them to configure, and that is who can create Sliders and who can manage/edit/delete all other sliders.



Generally, we want to give administrators or other responsible users/roles/groups all permissions so they can edit anything in any Slider.

There is also the opportunity to allow some users/roles/groups to create sliders, but to only edit their own, if that would work for your company.

As Sliders are viewed once placed on Pages, it is a good idea to make the application administrators of the Pages application, also application administrators of Slider and give them permissions to edit all sliders. Then when they come to edit pages, they can also make changes to the sliders as required.

The front end

Slider can be opened from Applications > Slider

Generally, we would recommend hiding the Slider application icon so it is only visible to the users/roles/groups who have permission to create and manage sliders.

End users do not need to see this application and instead can simply view their content when the sliders are placed on pages they can see.

Users with permission to create a Slider will see the button to add a new Slider.

Slider					•
Preview	Title	Date Added	Last updated -	Slider Type	Actions
Hall	Marketing	05-05-2015 14:16		Slider	1
taŭ.	Homepage Silder	06-07-2016 15:05		Slider	1

The blue Slider button can be used to create a new one. (The other option will be deprecated in a future version of Claromentis, so it should not be used)

claron	nentis	Create new Slider or Fast A	Access ×	🗐 12:17 cə 🗍 🏭	4 ⁹ & 📀
Slider	y v Department v Dasnb	Slider Create an image and content slider + Slider	Fast Access (Legacy) Create a legacy button set + Fast Access		•
Preview	Title	Date Added	Last updated -	Slider Type	Actions
R ints	Marketing	05-05-2015 14:16		Slider	:
	Homepage Slider	06-07-2016 15:05		Slider	:

A title can be given to the Slider:

claromentis		Q What are you looking ft 🔛 14:19		Ð	Д	010	¢	28	۲			
Home Company ~ De	partment 🗸 🛛 Dashboards 🗸	E-Form Examples 🛩	Learning	Projects	Book a Dem	o						
Slider > Add new s	slider											(
Title	Sales Updates Save											

On the next screen clicking under the 3 dots will allow the title to be edited, or the slider to be deleted.



Adding slides

Slider	> Sales Updates > Addi	ng slide				
Adding sli	de				Slide P	review
Image & Bad	ckground					
Slide image ar	nd background colour, at	least one must be s	et.			
Image	저 Upload image					
Colour	× Backgr image compo	ound colour is optic has been uploaded nent without backg	onal and will be visible i I or image is set to fit in ground image blur.	i the		
Text						
Both title and :	subtitle are optional, to his	de the text please le	ave the fields blank.		Please n Actual si	ote that the preview is for reference of ze and aspect ratio of the slider will b
Title					controlle	d in Pages.
Subtitle						
505006						
Text Colour	#405588	Subtitle	#70798g	h		
	#403366	Colour	#70738d			
Quardens						
Overlay	on and styling, overlay will	ha hiddan if slida c	ontaine no text			
Baokaround		Desition				
Buckgrounu	#F7FAFC	Posicion	Bottom	~		
Opacity			•	90%		
				10px		
Padaing		-				
URL						
URL is optional	, a slide can link to an inte	rnal or external pag	ge.			
URL						
	Open link in new tab					
	For external links include	the whole path (e.	g.			
	https://www.claromenti For internal links use a re	s.com) elative path (e.a. /in	tranet/agilery/)			
Permissions						
Permission are	controlled individually p	er slide.				
Permissions	Start typing to add	Browse	Remove			
	All registered					
	View matching users					
	Save & Add Another	Save				

Image: Upload an image to the slide Background colour: Select a background colour Title: Give the slide a title (optional) Subtitle: Give the slide some text (optional) Text Colour: What colour will the entered title be Subtitle Colour: What colour will the entered subtitle be Overlay background: (If text has been entered) What colour will be given to its container Overlay position: Where should the text container appear in the slide Overlay Opacity: The degree of opacity/transparency of the container Overlay Padding: The size of the container border URL: Attribute a URL destination to the slide when it is clicked Permissions: Which users/roles/groups can view this slide

Click 'Save & add another slide' to go straight into adding the next slide or save this one and be taken back to the Slider screen.

Changes over time

Once a Slider has been created, it can be edited at any time in Applications > Slider by users with the appropriate permissions to do so.

Tweaks to Slides

Any of the slide options can be updated by clicking the 3 dots and selecting to edit it

Slider > Marketing			C
Marketing			+ Add Slide
Date added: 05-05-2015 Created by:			
Slide	Date added	Date modified	Actions
E Stay connected with our mobile app		15 May 2025	1
E Digital Asset Management		15 May 2025	7 Edit slide
		1	j Delete slide

Rearrange Slide order

Within a Slider, rearrange the order of the slides in it by clicking and dragging each slide from the far left.

Slider > Marketing			١
Marketing		+	Add Slide
Date added: 05-05-2015 Created by:			
Slide	Date added	Date modified	Actions
= Stay connected with our mobile app		15 May 2025	÷
🖶 📑 🏹 Digital Asset Management		15 May 2025	÷

Copy, hide or delete slides

Click on the 3 dots in line with the slide in a Slider to reveal these options, click again to apply.

Slider > Marketing			٦
Marketing			+ Add Slide
Date added: 05-05-2015 Created by:			
Slide	Date added	Date modified	Actions
E Stay connected with our mobile app		15 May 2025	1
= Digital Asset Management		15 May 2025	dit slide uplicate slide ide slide
		1 D	elete slide

The Slider component

Edit a page, click to add a component and search for Slider in the component list to add this to the page:



In the component settings, choose the slider you wish to display, along with some other options:

No	si 钧 Slider 前
Settings	
Slide change time (seconds)	5
	Show Pagination
	Navigation arrows
lmage Appearance	 Fill (image will be cropped or stretched to fit the component) Fit (image will be resized to fit the component while retaining original proportions)
Image Focus	Centre
	Submit

Slide change: How many seconds until the next slide is shown Show pagination: Allow the user to click between all the slides in the component using the dots Navigation arrows: Allow the user to click between the slides in order using the arrows Image appearance: How should the component treat the images in the Slider Image focus: Which part of the image should the component focus on

Click submit, and then resize the component to get the best fit for your images and page look.

Check in the page to save your changes, and the Slider will be visible:



Created on 15 May 2025 by Hannah Door. Last modified on 16 May 2025 Tags: homepage, images, slider