Link to article: https://discover.claromentis.com/knowledgebase/articles/956

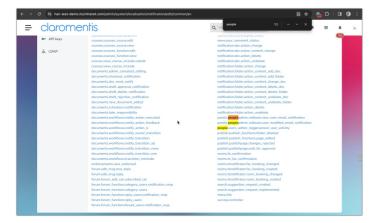


People Notifications

We will provide an overview of all available People notifications.

Templates for each language can be viewed and edited from Admin > System > Localisation > Edit templates > System.

Search for 'People', 'User' and 'Password' to find those listed in this article.



Notification not sending?

Remember: The type of notification received by users e.g. email, in-system, none etc will depend on their preferences as outlined here.

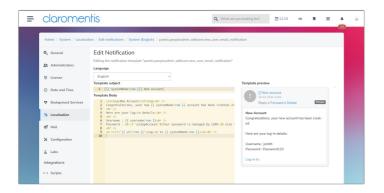
If a notification is not evident, check the recipient's preferences are correct to receive this how they would expect first.

What notifications can People send and who will receive these?

panels.peopleadmin_edituser.new_user_email_notification

This notification will be sent when a new user account is created, either individually by an administrator or en masse via CSV (with the password option enabled)

The recipient will be the user that was created, and the notification will be sent to the email address associated with the account.



panels.peopleadmin_edituser.user_modified_email_notification

This notification will fire when an administrator enables the 'Email login details' option for a user profile and saves this.

(Usually, this is carried out as the administrator has reset the password on their behalf).

=	claromer	A Whatare y	ou looking for? 🔄 11:17 🕫 📕 🗰 🌲
	Admin / System / Localisa	tion / Edit notifications / System (English) / panels.peopleadmin_edituser.user_modified_email.	notification
	🛱 General	Edit Notification	
	Administrators	Editing the notification template "panels peopleadmin_edituser.user_modified_email_notification Language	s [*]
	Eicense	English	
	O Date and Time	Template subject 1 [{{ systemame iron }}] Your account was updated Template Body	Template preview () Your account was updated
	Background Services	1 <strong-account strong-dbr="" updated=""></strong-account> 2 Your {{ systemName!row }} account has been updated.dbr /> 3 dbr />	29-05-2020 14:00 Reply • Forward • Delete People
	1 Localisation	s dor /> 4 Here are your new log-in details:dor /> 5 dor /> 6 Usernare : {{ usernare!row }}-dor />	Account Updated Your account has been updated.
	盟 ^a Mail	O Derivation () (Generation () () () () () () () () () (Here are your new log-in details:
	X Configuration	18	Username : jsmith Password : Password123
	<u>∆</u> Labs		Log-in to
	Integrations		
	e & Cosinte		

The recipient will be the user whose account was updated, and the notification will be sent to the email address associated with the profile.

Admin / People Control I	Panel / Edit user info	
. Edit user information	≩ Role ▲Group Å Org chart 🍳 Other settings	
User code	Change image	
Last time login	26-05-2020 15:45	
Account state	Enabled Disabled	
Assign user to extranet area	Primary Area 🗸	
Username*	alison	
O-Password	Generate random password	
	(if you want to change it)	
Confirm Password		

common.password_recovery

This notification will be sent to a user when they follow the 'Forgot password?' feature on the login page, allowing them to set a new password.

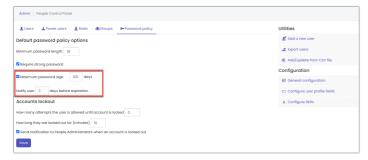
\$ General	Edit Notification	
& Administrators	Editing the notification template "common password_policy" Language	
License	English v Template subject	Template preview
) Date and Time	<pre>1 [{{ system.name!row }}] Your password will expire in {{ days!row }} days Template Body</pre>	[Claromentis] Your password will expire
Background Services	1 -strong-Your password is about to expires/strong-dor /> 2 You will be required to change your password in {{ daysiraw }} days.dbr /> 3 -dbr />	23-05-2020 Me0 Reply - Forward - Delete System
Localisation	<pre>4 oo href="{{ details_hrefinaw }}">Change it nows/as</pre>	Your password is about to expire You will be required to change your password
g ^a Mail		in 90 days.
& Configuration		Change it now
<u>A</u> Labs		

common.password_policy

This notification will be sent to a user x days out from their password expiring.

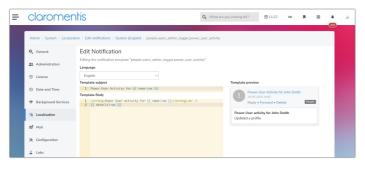
& General	Edit Notification	
1 Administrators	Editing the notification template "common.password_policy" Language	
3 License	English v Template subject	Template preview
Date and Time	1 [{{ system_name!rom }}] Your password will expire in {{ days!rom }} days Template Body	[Claromentis] Your password will expire in 90 days
Background Services	1 -strong-Your password is about to expire-/strong-dr $/\!\!>$ 2 You will be required to change your password in {{ daysinam }} daysdr $/\!\!>$ 3 -dr $/\!\!>$	29-05-2020 1400 Reply • Forward • Delete System
Localisation	<pre>4 ca href="{{ details_hrefinaw }}">Change it now</pre>	Your password is about to expire
g Mail		You will be required to change your password in 90 days.
€ Configuration		Change it now

The parameters for this are set in the password policy area by a People administrator.



people.users_admin_logger.power_user_activity

This notification will only be active if your site has power users configured.



The option shown below must be enabled per power user for the notification to fire.

If it's on, any time that power user makes a change, all other People administrators will be sent this notification.

Admin / People Control Par	nel / Edit user info / Edit power user rights
This power user can	
	Add new users
	(has no effect if the power user can't assign to at least one extranet area)
	Add new roles
	Add new groups
	Alert global People Administrators when a power user makes a change
This power user can mar	age the following
Permissions	Start typing to add Browse Remove
	□ View users
	Edit/delete users in selected groups/roles/extranet
	Assign/unassign users to selected group/role/extranet
	Edit/delete role/group properties
	View effective permissions
	Save
	Save

common.user.account_frozen

This notification will be sent to all People administrators to notify them that a user account has become frozen/locked due to incorrect credential entry.



This notification will only be sent if the below option has been enabled in Admin > People > Password Policy:

Users ≜ Power users ≩ Roles ∰Groups ➡Password policy	Utilities	
lefault password policy options	🙎 Add a new user	
inimum password length: 18	📥 Export users	
Require strong password	Add/update from CSV file	
Maximum password age; 5 days	Configuration	
	Ht General configuration	
otify user 1 days before expiration.	Configure user profile fields	
ccounts lockout	★ Configure Skills	
ow many attempts the user is allowed until account is locked 3		
ow long they are locked out for (minutes) 10		
Send notification to People Administrators when an account is locked out		

common.user_model.profile_outdated

This is an optional function that will ensure end users are notified that their account is 'out of date' so they can log in to the site and refresh this.

🛱 General	Edit Notification	
Administrators	Editing the notification template "common.user_model.profile_outdated" Language	
C License	English ~ Template subject	Template preview
 Date and Time 	1 [[{ system_nome[row }]] Your profile is out of date Template Body	[Claromentis] Your profile is out of date
Background Services	<pre>1 estrong>Profile out of datedor /> 2 Your {{ system_name!raw }} profile is out of date, please login and update ></pre>	29-05-2020 14:00 Reply • Forward • Delete System
Localisation	3 dbr /> 4 ca href="{{ details_hrefiraw }}">Update my profile	Profile out of date Your Claromentis profile is out of date, please login
💇 Mail		and update your information.
Configuration		Update my profile

By default, this will be blank so not in use.

Head to Admin > People > General Configuration to set this up:

Metadata field that keeps the date when user's profile was last updated
To notify users when they don't update their profile for a long time, specify user metadata field here. This field will contain the date
when profile was updated the last time. Leave empty to not to use this function.
If its needed to dispay this field on people profile page or make editable in admin area, need to add description
of that field in Metadata admin panel.
Key: pick key other than "usr_profile_last_updated" and set \$cfg_profile_last_updated_field = this key
Title: pick title (i.e. "Profile Last Updated")
Type: "datetime"
you can't create metadata field with key "usr_profile_last_updated", it is system metadata
(note that field type must be "datetime")
last_time_login
After this period of time user profile become outdated (days)
365
After user profile became outdated and has not been updated by user, send notification again every this number of days
2

The commonly used field is 'Last time login' with an appropriate timeframe e.g. 365 days. However, any field you like can be used to track the time (Enter the field key)

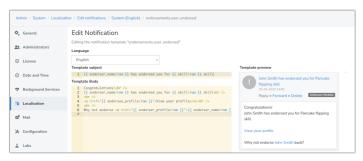
It is also possible to set the frequency to notify the user that their profile is outdated.

Once this has been set up and saved, if the timeframe entered has passed any end user that fits the parameters (in this example has not logged in for a year) will be notified every x days until they log in at which point the timer resets.

endorsements.user_endorsed

This notification will be sent to a user when another person has endorsed them for a Skill.

This relies on Skills first having been set up by a People Administrator.



Last modified on 21 December 2023 by Veronica Kim Created on 2 November 2023 by Hannah Door Tags: notifications, people